

# Alston-Massenburg Center

A TOWN OF WAKE FOREST PUBLIC FACILITY

416 N. Taylor St. | 919-554-6189  
wakeforestnc.gov search "Alston-Massenburg Center"

## Facility Facts

**Year built:** 1986  
**Size:** 4,250 sq. ft.  
**Property:** one acre

**Parking:** small parking lot and parking along N. Taylor Street

The Alston-Massenburg Center was named in 1987 in memory of George Massenburg, a former Town of Wake Forest employee, and Edward Alston, a life-time resident of the town.

**Renovation:** In 2012, the Town of Wake Forest fully renovated the Alston-Massenburg Center adding 1,350 square feet to the facility. The \$650,000 renovation was funded through the town's Capital Improvements Plan and a \$165,000 Community Development Block Grant (CDBG) awarded to Wake County from the U.S. Department of Housing and Urban Development. Improvements included a new roof, energy efficient windows and doors, as well as a revamped layout that now includes meeting space, a larger kitchen, bathrooms and a performance area.



## Amenities

- › **Theater Room**  
Includes podium, stage, theater curtains, automated projector and screen
- › Interior and exterior bathrooms
- › Lobby with check-in counter
- › Kitchen with stove, microwave, refrigerator, oven and sink
- › 24 tables and 125 chairs available
- › Adjoining Taylor Street Park with playground and a picnic shelter
- › Convenient to the Wake Forest Bus Loop



Stage with screen and curtains



Back of theater room



Kitchen



Outdoor picnic shelter



Sprayground (adjoining facility – not rented)



Taylor Street Park (adjoining facility – not rented)

To reserve the facility, call 919-554-6189.

The rental agreement, deposit, and full rental payment must be received a minimum of 10 business days prior to the requested rental date. Renter must be 21 years of age.



# Facility Rental Fees & Floorplan

Rental Space	Deposit	Rental Rate	Non-Profit Rental Rate One (1) fundraiser allowed per calendar year. No alcohol.	Business Rental Rate One (1) for-profit event allowed per calendar year. No alcohol.	Active Military/ Veteran Rate
<b>Center</b>	\$150 \$350 <i>business</i>	half day: \$300   \$250 RD full day: \$600   \$500 RD	half day: \$225   \$150 RD full day: \$450   \$300 RD	half day: \$600   \$450 RD full day: \$1200   \$900 RD	half day: \$270   \$225 RD full day: \$540   \$450 RD
<b>Outdoor Picnic Shelter</b>	\$50	<i>weekday</i> \$30 hr   \$20 hr RD <i>two hour minimum</i>  <i>weekend</i> \$40 hr   \$30 hr RD <i>two hour minimum</i>	<i>weekday</i> \$20 hr   \$15 hr RD <i>two hour minimum</i>  <i>weekend</i> \$30 hr   \$25 hr RD <i>two hour minimum</i>	<i>weekday</i> \$75 hr   \$50 hr RD <i>two hour minimum</i>  <i>weekend</i> \$150 hr   \$100 hr RD <i>two hour minimum</i>	<i>weekday</i> \$27 hr   \$18 hr RD <i>two hour minimum</i>  <i>weekend</i> \$36 hr   \$27 hr RD <i>two hour minimum</i>

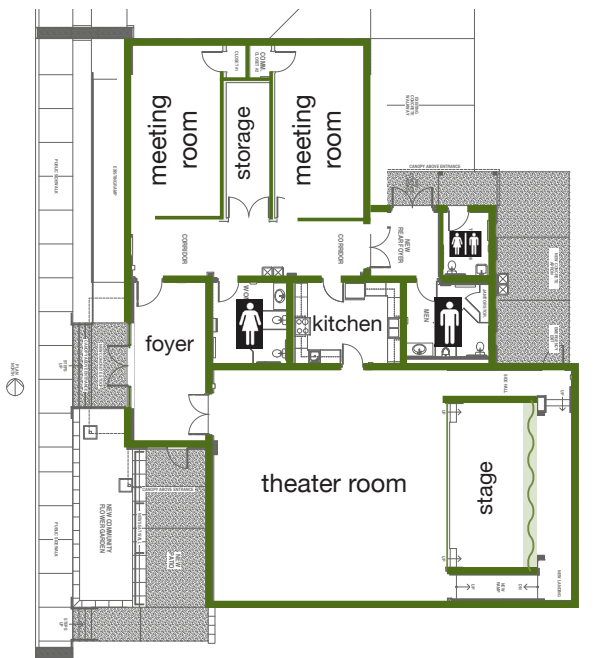
RD: Wake Forest resident discount

**Days available:** Saturdays & Sundays

**Hours available:** 8 am-3 pm (half day) | 5 pm-midnight (half day) | 8 am-midnight (full day)

## ALSTON-MASSENBURG CENTER

### *floorplan*

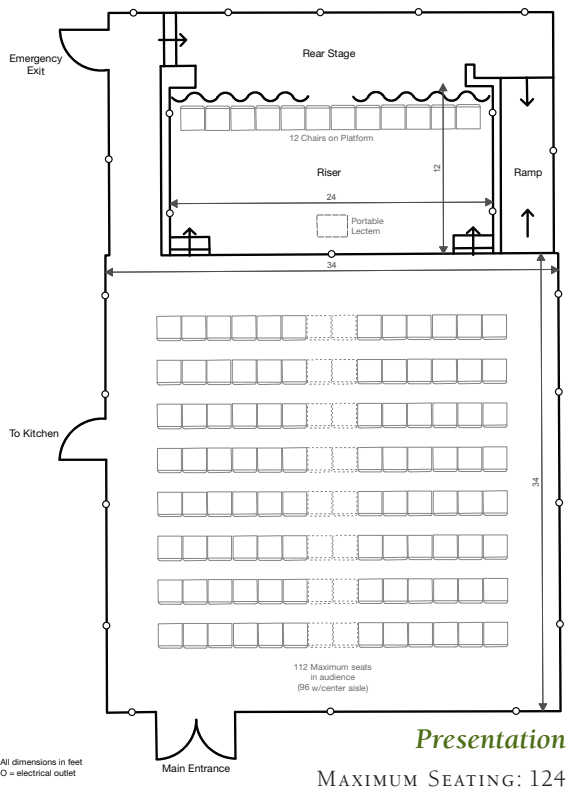
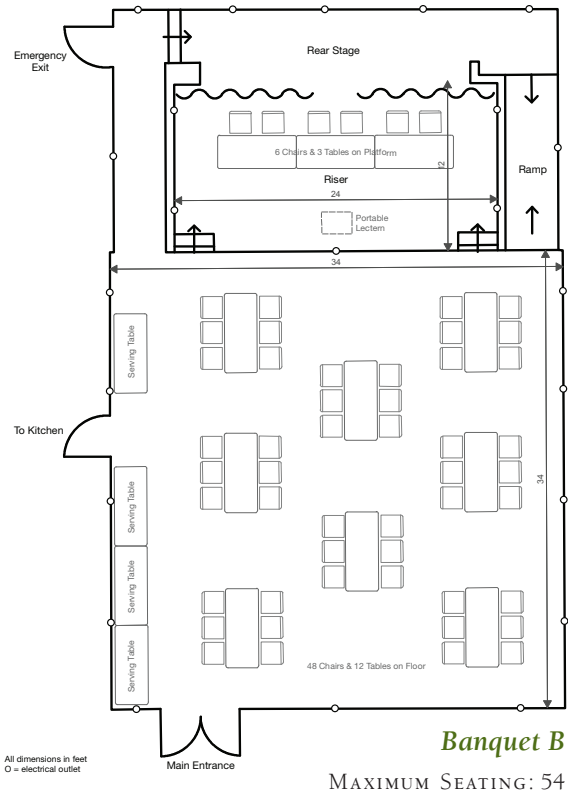
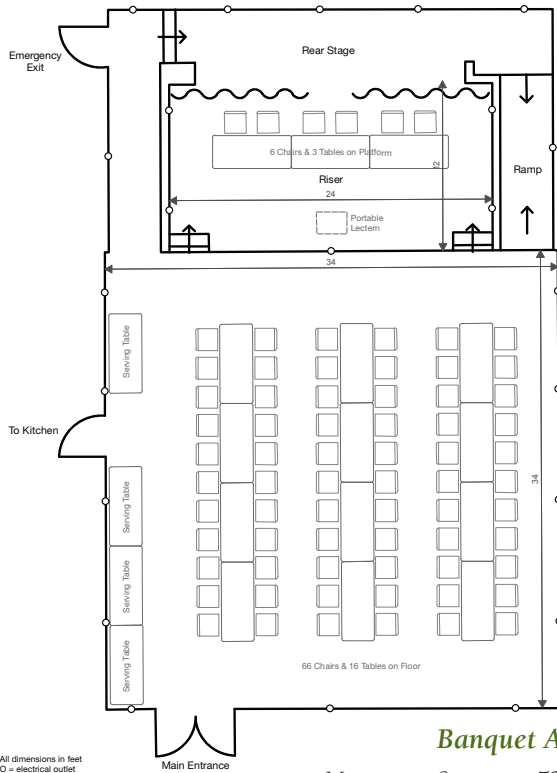


## OUTDOOR PICNIC SHELTER

**Rental Hours:**  
8:00 am – Dusk

- Commercial grill available
- Picnic tables with seating for approximately 20 people
- Hard surface access from parking to shelter
- Trash receptacles nearby
- Shade under shelter

# Options for Seating Layout



Renters may select from one of three room configurations: Banquet A, Banquet B or Presentation. These configurations abide by fire safety regulations and are ADA compliant. If you wish to adjust the layout, please consult with town staff first.

**Equipment Included in Rental**—24 tables, 125 chairs, podium, AV equipment

- Renter will be responsible for all damage or misuse of the facility including repairs that exceed the deposit fee.
- Alcoholic beverages, intoxicating/controlled substances and smoking are prohibited.
- Nothing may be hung from, nor affixed to, light fixtures, nor tacked/stapled to walls and /or doors.
- No open flames of any kind.
- Any time needed for set up and clean up of rental is included in rental blocks.
- All trash must be removed off site.