



**Town of Wake Forest
Parks and Recreation Department
Recreation Advisory Board
Meeting Minutes / March 25, 2013**

Members Present: Jim Thompson-Chair, Shinica Thomas-V. Chair, David Jerose, Jeff Sank, Sandy Thomason, Tommy Lynch, Jeremy Farnham, **Members Absent:** Pete Schmutz, Alicia Knowles, Commissioner Margaret Stinnett; **Staff Present:** Ruben Wall-Director, Jimmy Thrift, Park Maintenance Superintendent

Call to Order: The meeting was called to order at 6:37pm by Vice Chair Shinica Thomas.

Approval of Minutes: - A motion to approve the February 25, 2013 minutes was made by Jeff Sank and seconded Sandy Thomason with one correction on page 2. The word boar should be board.

Items for Agenda from Board Members: North East Area Study – David Jerose and Jeff Sank attended a meeting held at the Wendell Recreation Center on March 21st. The main focus of the meeting was planning to protect land and water as it relates to transportation in the future.

Director's Report: Department Updates

- Easter Egg Hunt & Arbor Day – This year we combined the events and participation was great. We had approximately 1,575 people attend this combined event. We distributed over 9000 eggs and 3000 tree seedlings
- Baseball/Softball Registration – we have over 1100 participants registered this year
- Spraygrounds & Amphitheater Cover – We're waiting for a response concerning the PARTF Grant and seeking in-kind donations.
- RecDesk has confirmed that we have the capacity to do on-line facility reservations. We will provide more updates in the near future
- Registration for the new full day Summer Camp began on Monday, March 11th
- Ruben will be representing the Town at the National AAHPERD Convention in Charlotte April 23-27.

Staff – Jimmy Thrift – Park Maintenance Superintendent

- All playground areas have been resurfaced with cypress engineered chips and outdoor restrooms are open for the season

- Staff is installing a new roof on the pump house at Flaherty
- We recently purchased a new mower to replace the old Toro mower
- Permits are being submitted to the State for the installation of the irrigation and sod on Smith Creek field #1. This project should start by the first of June
- A citizen has donated two memorial benches for the Dunn Creek Greenway in memory of her husband Mr. Tom Stoddard. He was a dedicated volunteer for the Adopt a Trail project.

Chair Report: None

Old Business/Unfinished Business:

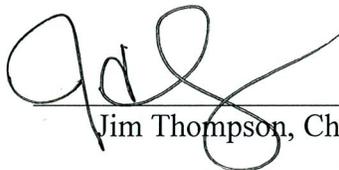
- Wake Forest Unplugged 2013 (Community Wide Health and Fitness Event/Day) will be held at Joyner Park on September 15th, Task Team (Planning & Assignments). Please bring ideas to the next meeting.
- David reported that the new windscreens for the Flaherty Tennis Courts have arrived and volunteers will assist to install them

New Business: None

Open Discussion

- David reported that the Wake Weekly is hosting its annual Health Fair on April 18th and suggested that the Parks and Recreation Dept. participant again this year.
- Jeff asked about the possibility of athletic league scores being shared with the Wake Weekly. Due to the growth of leagues and staff time constraints this is something that we have stopped. However coaches are free to share this information with the local newspaper.
- The board would like to invite a YAB (Youth Advisory Board) member to the next meeting to get some input on possible games/activities for Unplugged 2013.
- The board would also like to invite Candace Davis to a meeting to discuss Bike Safety and participation at the Unplugged Event.
- The group will continue to brainstorm about potential activities and Ruben will work on the vendors and staffing.

Meeting Adjournment: Motion to adjourn was made by Sandy and seconded by Jeff. Meeting adjourned at 7:45pm. **Next meeting:** April 22nd – at Flaherty Community Center at 6:30pm



 Jim Thompson, Chair



 Ruben Wall, Parks & Recreation Director