WAKE FOREST GREENWAY ADVISORY BOARD

MEETING MINUTES

November 10, 2009

Members Present: Joe Seigler (Chairman), Greg Hoit (Vice Chairman), Lauri Arntsen, Jan Ammons, Jeff Poupart, Bob Johnson, and Emalie Levine

Members Absent:	Tim Nau, Jeremy Wrenn, and Pete Thibodeau (ex-officio)
Staff Present:	Candace Davis, Ann Ayers, Holly Spring, and Susan Simpson
Visitors:	Pete Schmutz

CALL TO ORDER

Greg Hoit called the regular meeting of the Wake Forest Greenways Advisory Board (GAB) to order at 7:36 a.m. – The Forks Cafeteria 339 S. Brooks Street, Wake Forest, NC 27587.

APPROVAL OF MINUTES

Motion: Bob Johnson made a motion to approve the minutes from the October 13th Regular Business Meeting. The motion was seconded by Jan Ammons and carried unanimously.

UPDATES

None

OLD BUSINESS

a. Adopt-a-Greenway Program

Jan Ammons researched Adopt-a-Greenway information from different communities and suggested the GAB draft a future motion to take to the Board of Commissioners that would recommend the town start an Adopt-a-Greenway Program in this community, at the October meeting. Staff sequentially inquired about the process with Mayor Jones and Susan Simpson and was told the GAB would not need to bring the idea of developing an Adopt-a-Greenway Program to the Board of Commissioners for approval.

Susan Simpson suggested a smaller group of GAB members and town staff meet to develop the program and come back to the GAB in January with recommendations. Jan would like this group to determine the structure (trash removal, beautification, timeframe, etc.) of the program. The Board of Commissioners could possibly be updated during one of their work sessions regarding the progress of this effort. Susan volunteered to contact DENR to find out the House Bill 1120. She also stated, funds are typically used to purchase shovels, gloves, rakes, signage, brochures, and awards. She suggested to start the program, the town would specify the four times per year volunteer groups could work on the trails (weeding, trash pick-ups, planting, etc).Outlining this information early on would make the commitment fairly easy. Pete Schmutz *(November mtg. visitor & 2010 GAB applicant)* volunteered to assist with the program development effort.

Holly Spring mentioned other grant opportunities that could be pursued and volunteered to work on the program development subcommittee.

Ann Ayers suggested a future extension of the program...Sponsor-a-Goat. This would involve sponsoring a goat to eat kudzu around overgrown areas in town.

GAB discussion and recommendations:

- The Wake Forest program should be flexible so that if a group comes along that only wants to do a one-time service project that would free it up for others.
- Wayfinding signage for greenway trials leading into downtown should be added.
- Add a "How to Adopt-a-Greenway" section to the town website. This site would also include the application.

Motion: Bob Johnson made a motion to have Jan Ammons, Candace Davis, Susan Simpson, and Holly Springs to meet to discuss the program and bring back recommendations to the GAB in January or February. The motion was seconded by Joe Seigler and carried unanimously.

Action:

1. An Adopt-a-Greenway subcommittee was developed and will meet in December to discuss and bring the information back to the GAB. Jan Ammons, Pete Schmutz, Candace Davis, Holly Spring, and Susan Simpson all agreed to participate on this committee.
2. Susan Simpson will contact staff at DENR to find out more information about House Bill 1120. She will also confirm what these funds can be used for.

NEW BUSINESS

None

ADJOURNMENT

Before the meeting ended Jan thanked town staff (Candace, Ann, and Susan) and Mayor Jones for attending the Mill Bridge Nature Park Ribbon Cutting Ceremony held on October 26th in Rolesville. Ann will upload pictures from the ceremony on the town Facebook page.

Jan also reminded the board she was asked to speak at the Wake Forest Kiwanis Club's November 12th meeting and invited other GAB members to come to the 7:15am meeting. Jan plans to provide information about projects and activities the GAB has been working on this past year and share what is in store for the future.

There being no further business, Bob Johnson made a motion to adjourn the meeting at 8:20 a.m. Jeff Poupart seconded the motion. The motion was unanimously approved.

Greg Holt, Vice Chairman

Candace R. Davis, Secretary