



**Wake Forest Board of Commissioners
Minutes**

**July 20, 2010
7:00 pm**

Council Members Present

Mayor Vivian Jones
Commissioner Frank Drake
Commissioner Anne Hines
Commissioner Chris Kaeberlein
Commissioner Margaret Stinnett
Commissioner Pete Thibodeau

Staff Present

Mark Williams, Town Manager
Eric Vernon, Town Attorney
Chip Russell, Planning Director
Candace Davis, Senior Planner
Ann Ayers, Asst. Planning Director
Deeda Harris, Town Clerk
Aileen Staples, Finance Director
Eric Keravuori, Director of Engineering
Holly Spring, Asst. Town Engineer
Bill Crabtree, Public Information Officer

Mayor Jones called the meeting to order at 7:01 p.m.

1. Approval of Agenda.

ACTION: Commissioner Stinnett made a motion to approve the amended agenda.
Commissioner Hines seconded the motion, which carried (5,0).

2. Approval of minutes.

- A. Meetings held June 1, 2010 (Board of Commissioners Work Session and Joint Public Hearing), meeting held June 15, 2010 (Regular Board of Commissioners Meeting).

ACTION: Commissioner Drake made a motion to approve the minutes.
Commissioner Kaeberlein seconded the motion, which carried (5,0).

3. Presentations.

- A. Introduction of candidates for the Youth Advisory Board.

Students Holden McLemore, Yasmine Cole, Scottlyn Davis, Felicia Fotsch, McKenzie Goodwine, Caroline Jordan could not attend the July 5, 2010 Work Session so they attended the meeting to be introduced to the Board of Commissioners and share with them why they wanted to be a part of the Youth Advisory Board.

- B. Proclamation recognizing Alisha Teresko recipient of a Prudential Spirit of Community Award.

Mayor Jones recognized Ms. Teresko for her community service award. She read the proclamation and presented it to her.

Ms. Teresko said she found out in February that she had one. She shared some information about the Marathon she and others planned to raise \$18,300 for their charity and her experience with during her trip to DC. Feb found out she had won the award. The experience was inspiring and an opportunity to meet different people of different backgrounds.

Proclamation recognizing Alisha Teresko

WHEREAS, the soul of our town and its vitality as a place to live and work depend on relationships of families, friends and neighbors;

WHEREAS, to strengthen these bonds requires individuals who volunteer to help people of all ages, races, and religions cope with illnesses, overcome hardships, adjust to social changes, and fulfill their potential. These volunteers are the unsung heroes of our society.

WHEREAS, Alisha Teresko, was recently named one of our state's top honorees in the Prudential Spirit of Communities Awards program, and exemplifies the value of community service, and serves as a role model to other youth as well as adults in our community;

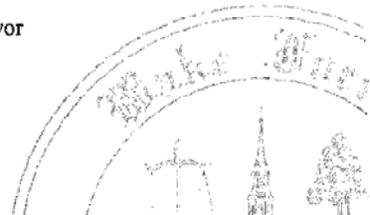
NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest, North Carolina commend Alisha Teresko for her outstanding volunteer contribution to others and to our community and hereby proclaim July 20, 2010 as "ALISHA TERESKO DAY" in the Town of Wake Forest, North Carolina.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 20th day of July, 2010.

Mayor

Attest:

Town Clerk



- C. Resolution Honoring the Purple Heart Recipients.

Commission Hines read the resolution honoring the Purple Heart Recipients. The Purple Heart Dinner will be August 7, 2010 at Tuxedo Junction. Tickets are

available at \$15 each. If there are any citizens that have received the Purple Heart, names should be submitted to the Purple Heart Foundation so they may be honored.

ACTION: Commissioner Stinnett made a motion to approve the resolution honoring the Purple Heart Recipients.
Commissioner Thibodeau seconded the motion, which carried (5,0).

RESOLUTION 2010 - 15

RESOLUTION IN HONOR AND RECOGNITION OF THE SERVICES OF

<i>Pete Anderson</i>	<i>Stephen H. Drewes</i>	<i>Lynn Oehlin</i>
<i>George W. Aux, Jr.</i>	<i>Robert Goduti</i>	<i>Jimmy Owens</i>
<i>James P. "Jay" Berube</i>	<i>Roger Gross</i>	<i>Michael Reeve</i>
<i>Willard E. Booth, Jr</i>	<i>Vincent A. Hunter</i>	<i>Andrew Reuther</i>
<i>Aaron Brisard</i>	<i>Thomas Hyslip</i>	<i>Haywood G. Riley</i>
<i>John W. Brown, Jr.</i>	<i>Robert W. Ingraham</i>	<i>Maynard Lee Sinclair</i>
<i>Danny E. Burger</i>	<i>Benny C. Jackson</i>	<i>William H. Simpson</i>
<i>John Christine</i>	<i>Pleman R Johnson, Jr.</i>	<i>Thomas F. Skellion</i>
<i>Michael P. Cole</i>	<i>James Lyles</i>	<i>Samuel Tillitt, III</i>
<i>Walter Ervin Cole</i>	<i>Mark Manney</i>	<i>Ted Trizel</i>
<i>Robert Cox</i>	<i>Richard Maxey</i>	<i>Charles G. Walkley</i>
<i>Leamon Dixon</i>	<i>Robert G. Moore</i>	<i>Eugene W. Woodlief</i>

WHEREAS, the Wake Forest Purple Heart Dinner is held annually to show honor and respect to our community's heroes who served so bravely and valiantly in the United States armed forces; and

WHEREAS, Wake Forest military veterans and their families sacrificed much in defense of our great nation; and

WHEREAS, the Order of the Purple Heart was established as the Badge of Military Merit in 1782 to honor and remember the brave souls wounded or killed while serving with the U.S. military; and

WHEREAS, the Purple Heart was created by an order stating, "Let it be known that he who wears the military order of the Purple Heart has given of his blood in the defense of his homeland and shall forever be revered by his fellow countrymen;" and

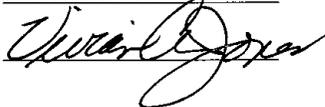
WHEREAS, the Wake Forest Purple Heart Foundation was formed to pay tribute to our friends, neighbors, family members and fellow Wake Forest area citizens who are members of the Order of the Purple Heart,

NOW, THEREFORE, we, the Board of Commissioners of Wake Forest, do hereby honor and give recognition of service to the people of the United States of America.

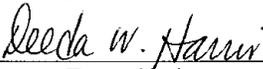
IN WITNESS WHEREOF, I hereunto set my hand this 20th day of July 2010.

Motion by: Margaret Stinnett

Second by: Peter Thibodeau

Mayor: 

ATTEST:


Deeda W. Harris
Town Clerk

- D. Proclamation for National Night Out 2009 which is August 3, 2010.

Mayor Jones stated that the Police Department does a lot of things for the community and volunteers for many things. National Night Out is one of the things they do every year in conjunction with Target to promote safe neighborhoods and an opportunity for neighbors to get to know each other and hopefully look out for each other.

**NATIONAL NIGHT OUT 2010
PROCLAMATION**

WHEREAS, the National Association of Town Watch (NATW) and TARGET is sponsoring a unique, nationwide crime, drug and violence prevention program on August 3rd, 2010 entitled "National Night Out"; and

WHEREAS, the "27th Annual National Night Out" provides a unique opportunity for the Town of Wake Forest to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

WHEREAS, the Neighborhood Watch Program plays a vital role in assisting the Wake Forest Police Department through joint crime, drug and violence prevention efforts in Wake Forest and is supporting "National Night Out 2010" locally; and

WHEREAS, it is essential that all citizens of the Town of Wake Forest be aware of the importance of crime prevention programs and impact that their participation can have on reducing crime, drugs and violence in Wake Forest; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes in the "National Night Out" program;

NOW, THEREFORE, I, Vivian A. Jones, Mayor of Wake Forest, do hereby call upon all citizens of Wake Forest to join the Wake Forest Police Department, The National Association of Town Watch and TARGET in supporting the "27th Annual National Night Out" on August 3, 2010.

FURTHER, LET IT BE RESOLVED THAT, I Mayor Vivian A. Jones do hereby proclaim Tuesday, August 3rd, 2010 as "NATIONAL NIGHT OUT" in Wake Forest, North Carolina.

This the 20th day of July 2010.

Mayor

Attest:

Town Clerk

4. Public hearings / Public Comment.

- A. Public Hearing to Receive Comment with Respect to Changes to the Town of Wake Forest's Sewer Availability Fee.

Tim Minton addressed the Board. He was the Executive Vice President of the Wake County Homebuilders Association. He represented 2,400 members that build in Wake Forest and Wake County. He was there to ask the Board of Commissioner to

not raise the Fee. The economy had affected the homebuilders. The cost of building homes had increased. There was also the challenge of how to pay for sewer availability. He suggested they not raise it or at least not to include the INI. He asked they keep it as low as they could so that homebuilders could have a chance to rebound.

Rob Weintraub spoke on behalf of the Ammons Development Group. He was there to request the rates not be increased as well. He felt the series of specifications that were implemented 10-12 years ago address the INI. He felt the charge was unfair to developers. He felt the INI was a maintenance charge.

Town Manager Williams mentioned to the board they had options after the hearing. They could make adjustment to the fee or delay for a month to have a chance or additional questions.

There was some discussion of when the merger would be paid off and whether the new construction was contributing to the INI problem. There seemed to be a consensus that rates needed to be raised, but not sure to the maximum amount that was given and whether the rate should include the INI.

Commissioner Margaret Stinnett made a motion to table the item to get more options, find out about the fire impact fee. There was a calculation done. The fee was set at a percentage of the calculation. It would have been useful with slide with the INI and have it all in one table. They also wanted to consult with the Town Attorney. Commissioner Stinnett asked if they changed it would there be a need for another Public Hearing. Town Attorney Vernon said they would not.

ACTION: Commissioner Stinnett made a motion to table making a change to the Sewer Availability Fee for 30 days.
Commissioner Hines seconded the motion, which carried (4,1). Commissioner Thibodeau voted Nay.

B. Public Hearing on the Public Art Ordinance. (Attachment 4.B.)

No one was there to speak on the ordinance. Commissioner Drake had a question about a quorum. Town Manager Williams stated the wording was consistent with the other advisory boards.

ACTION: Commissioner Drake made a motion to approve the first reading of the Public Art Ordinance and have a second reading at the Regular Board Meeting in August.
Commissioner Kaerberlein seconded the motion, which carried (5,0).

- C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

There was no one in attendance to speak.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases.
B. Resolution of support for the 401 Committee to apply for a Tiger II Grant.

RESOLUTION 2010-16

**Resolution of Support for U.S. 401 Widening
in Franklin County, North Carolina**

WHEREAS, the widening and improvement of U.S. 401 from NC 96 in Wake County to its intersection with SR 1700 (Fox Park Road) in Louisburg has been identified as a critical infrastructure project that will improve the safety, enhance economic conditions along the corridor and the quality of life of the citizens of all of central North Carolina, and those of Franklin, Warren, Wake and Vance counties in particular and

WHEREAS, the residents of Franklin County, NC, will especially share in the benefits of the US 401 improvements, and

WHEREAS, the U.S 401 corridor has been identified as a Strategic Corridor by the State of North Carolina, demonstrating the importance of the corridor and the strong need for improvement and widening of that corridor, and

WHEREAS, preliminary planning and design for the widening and improvement of U.S. 401 has been underway within the North Carolina Department of Transportation for several years, and

WHEREAS, the widening and improvement of U.S. 401 is currently the highest priority project listed by the Kerr-Tar Rural Transportation Planning Organization (RPO) and is also among the top four recommendations for the Capital Area Metropolitan Transportation Planning Organization (CAMPO), and

WHEREAS, the funds for widening and improvement of U.S. 401 have not been made available despite inclusion of the U.S. 401 improvement project on the State Transportation Improvement Plan (STIP) for many years, and

WHEREAS, the United States government has passed the American Recovery and Reinvestment Act (ARRA) which includes funds for the Transportation Investment Generating Economic Recovery (TIGER II funding) to foster economic growth and employment opportunities, and

WHEREAS, the U.S. 401 widening and improvement project meets all of the guidelines for funding under the TIGER II regulations, and

WHEREAS, the U.S. 401 Citizens' Action Committee has created a broad-based coalition of public and private groups and citizens for the purpose of preparing a coordinated and comprehensive grant application, including all of the 11.2 mile length of the project, now, therefore,

BE IT RESOLVED, that the Town of Wake Forest Board of Commissioners do hereby publicly endorse the U.S. 401 widening and improvement project, and encourages the Citizens' Action Committee and its coalition of agencies and people to complete and submit an application for the project to the United States Department of Transportation for funding under the ARRA, TIGER II funding program, and be it further RESOLVED, that the United States Department of Transportation is urged to approve the U.S. 401 Improvement Project TIGER II Grant application and provide the needed funding for those improvements.

This the 20th day of July 2010.

Motion by: Chris Kaerberlein

Second by: Anne Hines

Mayor: 

ATTEST:



Town Clerk

ACTION: Commissioner Kaerberlein made a motion to approve the tax releases and Resolution of support for the 401 Committee to apply for a Tiger II Grant Commissioner Hines seconded the motion, which carried (5,0).

6. Legislative Items.

A. Appointment of candidates to the Youth Advisory Board.

After voting and counting of ballots the names with the highest vote were Kiana Daniel, Scottlin Davis, Katie Davis, Felicia Fotsch, Paige Iapalucci, Cameron Jennings, Atoure Jones, Caroline Jordon and Holden McLemore.

ACTION: Commissioner Stinnett made a motion to approve the list of candidates for appointment to the Youth Advisory Board Commissioner Hines seconded the motion, which carried (5,0).

RESOLUTION 2010-17

**RESOLUTION APPOINTING/REAPPOINTING MEMBERS
TO THE YOUTH ADVISORY BOARD**

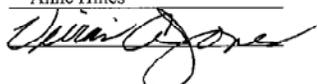
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Wake Forest, North Carolina, that the following persons be appointed to the Youth Advisory Board. Their terms end on August, 1, 2010.

Ms. Kiana Daniel
Ms. Scottlin Davis
Ms. Katie Davis
Ms. Felicia Fotsch
Ms. Paige Iapalucci
Mr. Cameron Jennings
Mr. Atourre Jones
Ms. Caroline Jordon
Mr. Holden McLemore

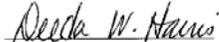
This the 20th day of July 2010.

Moved by: Margaret Stinnett

Seconded: Anne Hines

Mayor: 

ATTEST:


Town Clerk

B. Appointment of candidates to the Futures Fund Committee.

Names of possible candidates were discussed at the July 6, 2010 Work Session. They were Marla Akridge, Sue Anthony, Mike Marguerat, Tom O'Conner, Eric Vernon, Matt Hale and Roe O'Donnell.

RESOLUTION 2010 - 18

RESOLUTION APPOINTING MEMBERS TO THE FUTURES FUND COMMITTEE

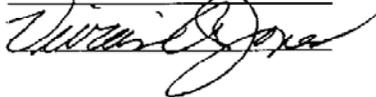
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Wake Forest, North Carolina, that the following persons be appointed to The Futures Fund Committee:

1. Chamber of Commerce President – Marla Akridge
2. Chair of the Chamber Economic Development Committee – Sue Anthony
3. Developer or construction professional – Mike Marguerat
4. Banker (commercial lender) – Tom O'Conner
5. Attorney (commercial real estate) – Eric Vernon
6. Citizen-at-large – Matt Hale
7. Town Staff Department Head (ex officio) – Roe O'Donnell

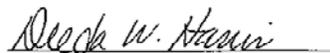
This the 20th day of July 2010.

Motion by: Ann Hines

Second by: Margaret Stinnett

Mayor: 

ATTEST:


Town Clerk

ACTION: Commissioner Hines made a motion to approve the list of the candidates to be appointed to the Futures Fund Committee.
Commissioner Stinnett seconded the motion, which carried (5,0).

7. Planning Items.

- A. Consideration of approval of the proposed Transportation Plan 2010 Update.

A Public Hearing was opened on May 4, 2010 and continued and closed on June 1, 2010. The Planning Board recommended approval of the plan by vote of 5,2 . Commissioner Stinnett made a motion to approve the Transportation Plan. Commissioner Kaeberlein seconded, but had some questions.

He wanted to get clarification on the extension of Rock Spring Road. Planning Director Russell stated the road extension had been on the South Eastern Theological Seminary Master Plan. The owner was not interested in it coming through their property. Since the Hearing, he had spoken with Brian Hutchins. There were no short or long-term plans to extend the road. If it came up later as an issue, they would reclassify Wingate as a thoroughfare. Planning Director Russell will note the change on the updated Transportation Plan. He also clarified that removing it as a thoroughfare meant it would not be constructed. The seminary could do a dead end street. It would be removing it from the plan as a local street (dead end on seminary property). Commissioner Drake asked would it still be a street other than buying the property. Planning Director Russell stated when it was listed as a thoroughfare, which meant there was a desire to put the road in. It would be a road the seminary would build – not the Town of Wake Forest.

ACTION: Commissioner Stinnett made a motion to approve Transportation Plan 2010 Update with removing the throughfare from Rock Spring Road to Wingate Street and waive the second reading of the Plan. Commissioner Kaeberlein seconded the motion, which carried (5,0).

- B. Consideration of approval of agreement with NC DOT for the STP-DA funds for construction plans to widen Ligon Mill Road.

There was no discussion.

ACTION: Commissioner Stinnett made a motion to approve the agreement with NC DOT for the STP-DA funds for construction plans to widen Ligon Mill Road. Commissioner Kaeberlein seconded the motion, which carried (5,0).

8. Administration and Financial Items.

9. Public Services Items.

- A. Consideration of Taylor Street Extension Change Order #2.

There was no discussion.

ACTION: Commissioner Stinnett made a motion to approve the Taylor Street Extension Change Order #2.
Commissioner Thibodeau seconded the motion, which carried (5,0).

10. Parks and Recreation Items.

11. Public Safety Items.

12. Other Business.

ACTION: Commissioner Hines made a motion to adjourn.
Commissioner Thibodeau seconded the motion, which carried (5,0).

Mayor Jones adjourned the meeting at 8:45 p.m.

Town Clerk

Mayor