

WAKE FOREST FIRE DEPARTMENT

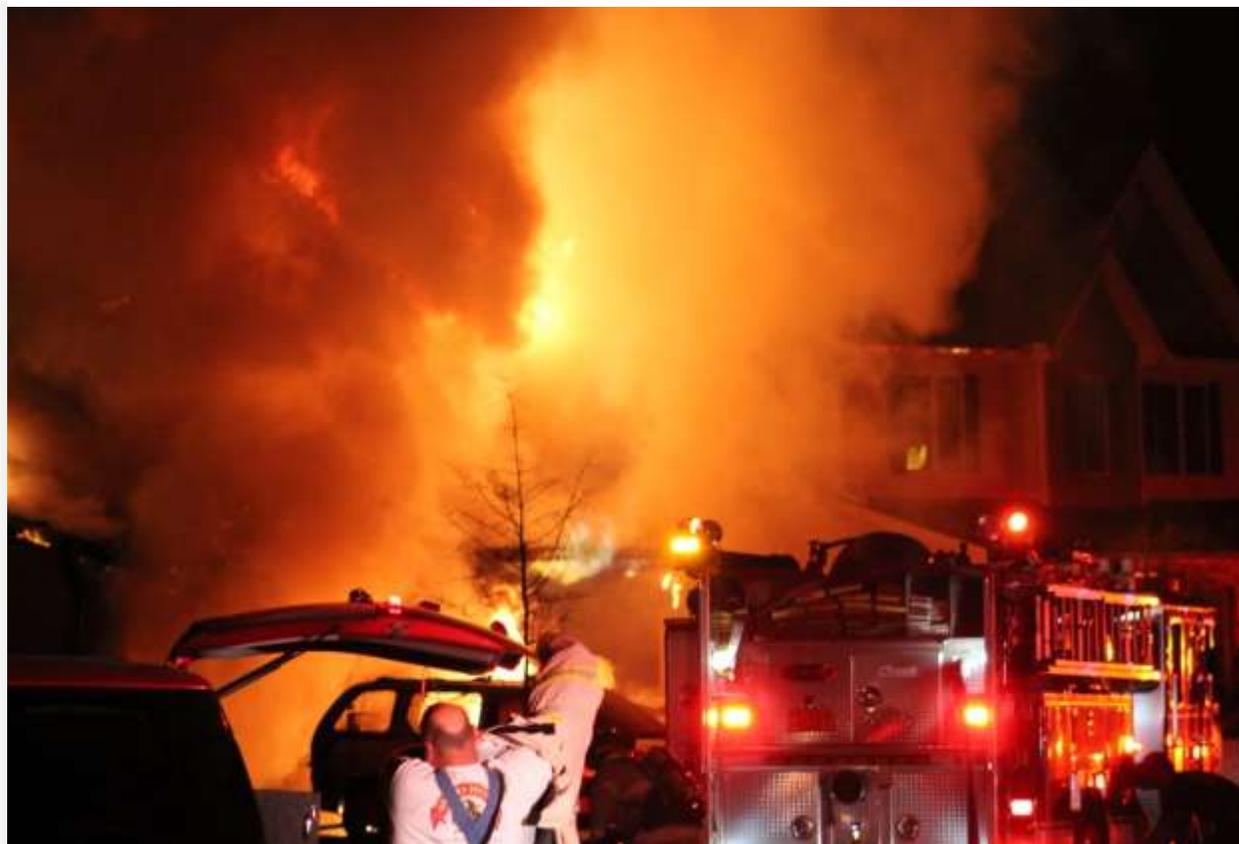
09/30/2014



© Wake Forest News - WFNCNews.com

2014

ANNUAL REPORT





Dear Citizens,

This annual report is completed in an effort to provide you with a variety of information about the actions of the Wake Forest Fire Department for the fiscal year 2014 (July 1, 2013 - June 30, 2014). In keeping with our Mission, Vision, and Core Values, Wake Forest Firefighters consistently demonstrate a personal commitment to protect the quality of life and to protect property in both Wake Forest and the Wakette Fire District. As we move into 2015, we will continue to provide a high level of service to the community in the most efficient manner, with the safety of our residents and firefighters as our highest priorities. Truly, the members of the department are the people who deserve to be recognized for their outstanding contributions to our community.



Our department continues to accept the challenges presented by the economy, demands for service, and ever changing technology. We constantly evaluate our operational platform to ensure it provides efficient and effective services to the community and make necessary changes when needed. Wake Forest Firefighters responded to more than 2750 incidents in the last fiscal year. These numbers are important to us, the citizens of Wake Forest and in the Wakette Fire District. Each number represents when someone within our community experienced an unexpected, and many times unfortunate, event that led them to call us for assistance. We understand the loss and pain that is often associated with an incident that requires our service and it is my hope that we have provided not just the professional response necessary to mitigate these emergencies, but also the appropriate compassion to support the individuals and families involved in these situations.

I would like to thank each of you for the continued encouragement and trust that you have exhibited in our department over the past year. I would also like to thank the Wake Forest Board of Directors for their guidance and support, which enables us to offer the level of service that we provide. Lastly, I would like to express my sincerest gratitude to the devoted members of the Wake Forest Fire Department for their commitment and professionalism in carrying out their duties. I am both honored and blessed to serve with them as we continue to serve you.

Thank you for allowing me to continue to serve as your Fire Chief and for your sustained support as we continue to adapt to the constant development within our community. God has richly blessed me in many ways, including the opportunity and abilities to serve in this capacity as your Fire Chief. I do not take my responsibilities lightly and constantly strive to meet your expectations. It is truly an honor to serve you and I look forward to future service and success.

Sincerely,

A handwritten signature in cursive script that reads "Rondall L. Early".

Rondall L. Early
Fire Chief



Table of Contents

Members.....	4
Organizational Chart.....	6
Organizational Background.....	6
Wake Forest Fire District and Station Locations.....	10
Apparatus Profile.....	11
Department Slogan.....	16
Mission Statement.....	16
Vision Statement.....	16
Core Values.....	16
Core Services.....	17
Management Team.....	22
Assistant Chiefs Future Planning.....	23
Logistics Future Planning.....	26
Major Milestones in the Past Year.....	28
Budget.....	34
Photos.....	36



Members of the Wake Forest Fire Department

Board of Directors

President - Stanley Denton

Vice President - Randy Bright

Secretary - James Holding

Treasurer - Bill Wandrack

Clifton Keith

Thomas Walters

Frank Drake

Sue Anthony

Dean Tryon

Jason Deitch

Management

Fire Chief - Ron Early

Administrative Assistant - Jeannie Bogner

Deputy Chief - Clifton Keith

Logistics – David Davis

Assistant Chiefs - Daryl Cash, Waylon Holbrook, Chris Wilson

Paid Suppression Staff

Assistant Chiefs

Acting B/C's

Waylon Holbrook

Daryl Cash

A Shift

Engine 1

Captain Greg Hockaday
Lieutenant Mike Swiman
Firefighter Jeff Putnam
Firefighter Vacant

B Shift

Engine 1

Captain Chris Lewis
Lieutenant Justin Brown
Firefighter Scott Knowles
Firefighter Ethan Medlin

C Shift

Engine 1

Captain Blair Thomas
Firefighter Chris Kimley
Firefighter Dustin Satterwhite
Firefighter John Stauffer

Engine 2

Captain Erick Mohn
Lieutenant Jordan Hill
Firefighter Josh Main
Firefighter Martin Barrett

Engine 2

Captain Reginald Rogers
Lieutenant Ian Moffatte
Firefighter Brandon Brown
Firefighter Justin Schwenk

Engine 2

Captain Stephen Driver
Lieutenant Tony Lamberti
Firefighter Bryan Timberlake
Firefighter Seth Barefoot

Engine 3

Captain Bo Medlin
Lieutenant Paul Croteau
Firefighter Randy Wolfenbarger
Firefighter Robbie Weatherford

Engine 3

Captain Wayne Burton
Lieutenant Kyle Mangum
Firefighter Ben Davis
Firefighter Chris Wilkins

Engine 3

Captain Ed Barrett
Lieutenant Garrett Jackson
Firefighter Nick Tart
Firefighter Jeff Hannum

Ladder 1

Lieutenant Steven Wagner

Ladder 1

Captain Matt Strawbridge

Ladder 1

Captain Jeremy Blake



Firefighter Bobby Neal
Firefighter Randy Privette
Firefighter Brendan Handford

Lieutenant Brian Wright
Firefighter Davis Sandling
Firefighter Scott King

Lieutenant Brandon McGhee
Firefighter Justin Alderman
Firefighter Thomas Schwenk

Weekdays Engine 5

Captain Chris Townsend
Lieutenant Jeremy Dillard
Firefighter Richard Capps

Weekdays Engine 5

Captain David Stanton
Lieutenant Randall Schmidt
Firefighter Charles Laird

Weekdays Engine 5

Captain James Dillard
Lieutenant Jose Mendez
Firefighter Chad Page

Volunteer Suppression Staff

Assistant Chief - Chris Wilson

Battalion Chiefs

A Shift

Marcus Wells

B Shift

Bud Connelly

C Shift

Gary Sullivan

Admin

Ellis Eaddy

Captains

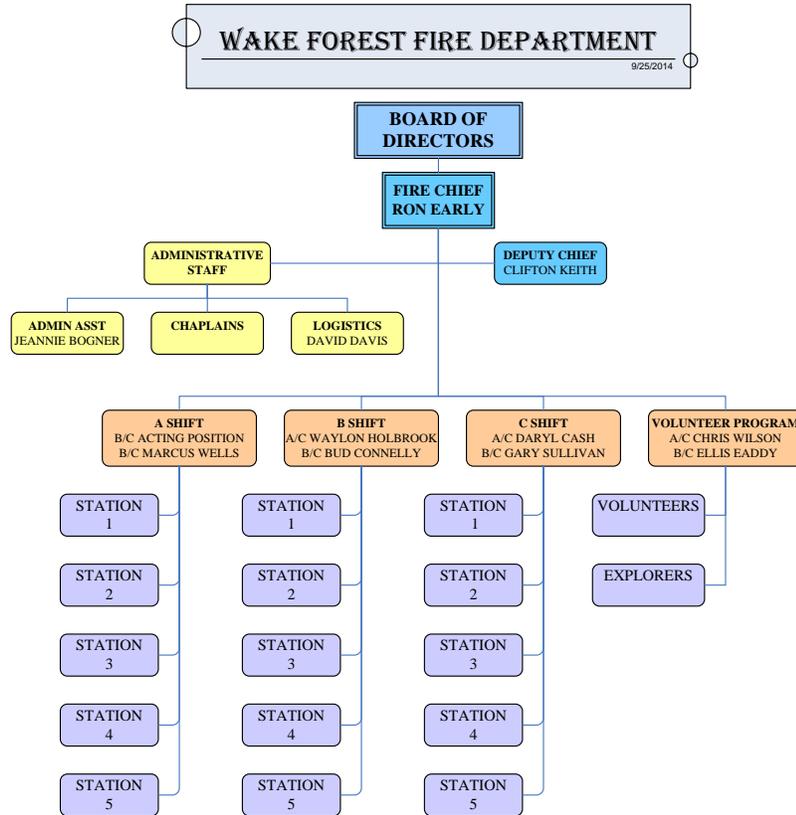
J. Knorr M. Schultz M. Armstrong B. Meyer

Lieutenants

D. Richardson T. Brown G. Wiggs J. Strickland

Firefighters

B. McKearney	H. Fuller	A. Harvey	D. Jackson	W. Jackson	M. McDonald
B. Carper	K. Coletta	J. Wicksel	M. Lusardi	A. Cashwell	B. Murray
S. Brennan	V. Curci	T. Powell	M. Kata	I. Foley	R. Perez
J. Brown	M. Szymanski	S. Hill	A. Watters	C. Kearney	E. Driscoll
B. Burnett	M. DiLorenzo	C. Barringer	A. Quist	S. Martins	J. Hart
J. Caldwell	P. Eitel	H. Holton	J. Gardner	N. Wright	W. Riddle
P. Cashwell	J. Schwenk	A. Vaughn	G. Wheeler	N. Robinson	



Organizational Background

The Town of Wake Forest’s fire protection service was founded in 1921 and was first organized by Thomas Arrington, Sr., who served as the department’s Fire Chief. The original department was founded as a community fire brigade to provide fire protection services to areas of the Town and the Wake Forest College. As the Town and the community grew, the fire department quarters was relocated to the old town hall building. It was housed there until 1973, when the need arose to relocate to renovated quarters on South White Street.

The Wakette Fire Protection District was founded in 1956, with Willis Winston as its first Fire Chief. The Wakette organization was charged with providing fire protection services to unincorporated areas outside of the Town of Wake Forest. Equipment for the Wakette District was housed in the basement of the old town hall until it was moved to a new firehouse, constructed in 1966, at the intersection of South White Street and Elm Avenue.



These two departments existed side-by-side utilizing the same personnel but separate equipment.



In 1983, with assistance from Sherman Pickard of the North Carolina Institute of Government, these two organizations were merged together to form the Wake Forest Fire Department, Inc. The merger was the first of its kind in North Carolina where a municipality contracted its fire protection to another agency. In 1986, a new firehouse was constructed at 420 East Elm Avenue to meet the housing demands for both of the organizations apparatus and equipment.

In 1993, the Board of Directors recognized that the explosive growth in the area was taxing the volunteer's ability to handle the increasing incident volume. The Board of Directors deemed it necessary to create (3) full-time staff positions to guarantee the response of a fire unit to meet the fire and medical needs of the Wake Forest Fire District.

In 2000, the Wake Forest Fire Department was charged with providing emergency medical first responder services within the Wake Forest Fire District. This addition of services would aid the Wake County Emergency Medical Service's with their efforts to reduce response times to emergency medical incidents within the Wake County area.



Located on Ligon Mill Road, Station 2 was completed in 2001. The original building included an 800 square-foot suite leased by the Wake Forest Police Department as a substation.



In 2007 Wake Forest Fire Department took possession of a residence located on Forestville Road and began staffing a daytime crew to respond to emergency incidents. In 2009, a modern and progressive two bay fire station was constructed.



The current Wake Forest Fire Department Station 5 was previously Falls Fire Department. Before the building was used as a fire station, it was originally a community house and is still used for the community today. The land for the community center was donated to the Falls Community in November 1954 by Erwin Cotton Mills. In 1969, The Falls Club took on the organization of the fire department as their project. The department asked the Community Club for permission to build two new bays that would be attached to the community center.



Permission was granted and the department began construction. Most of the construction was done by members of the department and was finished by contracted builders. Two years later the department added two more bays. Equipment was purchased as money became available while neighboring departments donated hose, nozzles, etc.

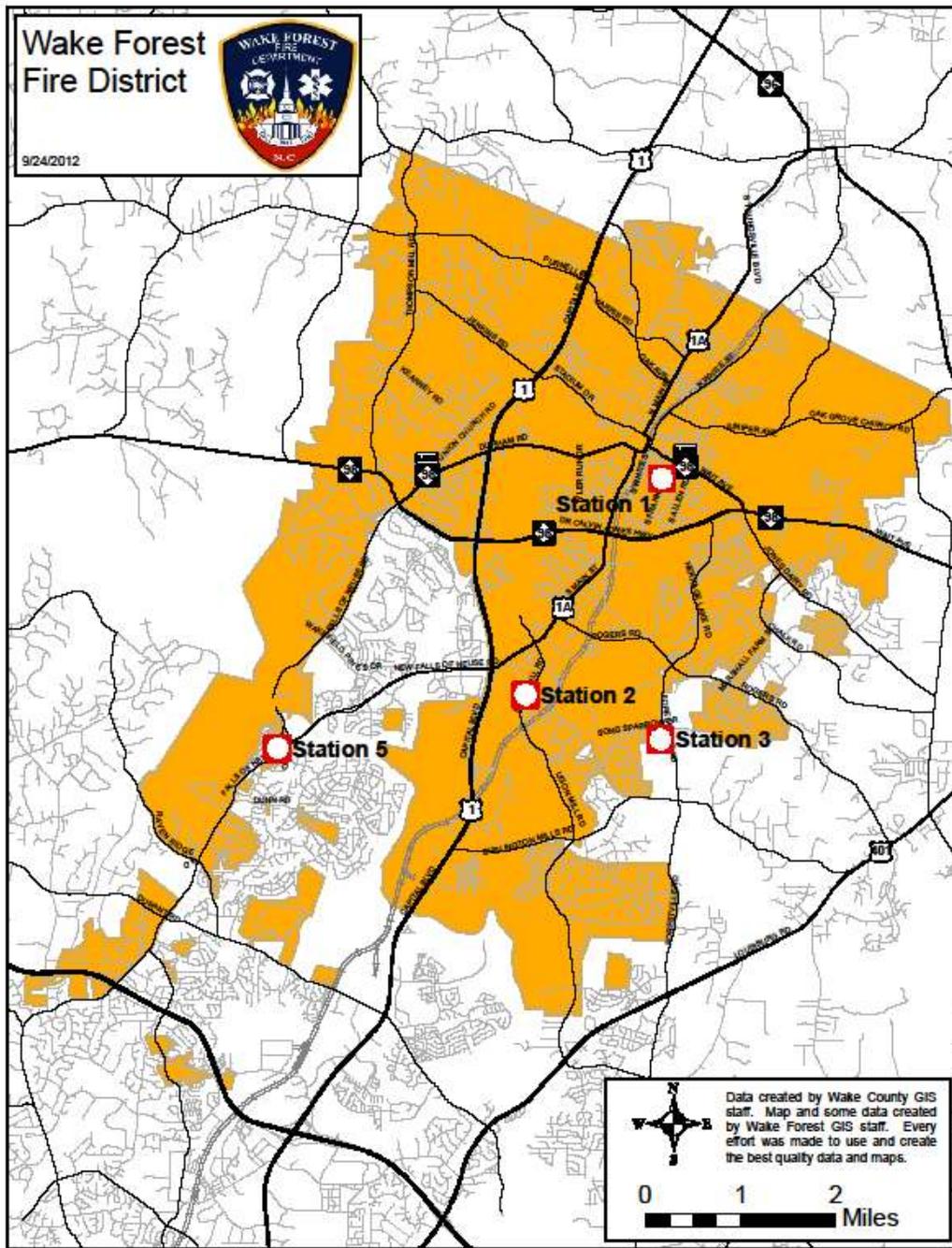
On Sunday, March 25, 2012 Wake County Fire Station #21 (Falls Fire Department) was merged with the Wake Forest Fire Department. With the increased financial pressure of today's economy, it made sense to combine the resources so that the services provided to both the Falls and Wake Forest communities would improve. The merger kept the crew that has served the Falls community in place, while adding a tremendously dedicated, trained and experienced department of Firefighters.

Over the last several years, Wake Forest Fire Department has been seeking to build a new station on the west side of Capital Blvd because of the response times not meeting our standard. As of the fall of 2014 the station has yet to be built. The proposed station has gone through years of renderings and drafts in order to fit into the community. This is the most recent rendering of the station and we hope that it will be in service soon to provide the much needed protection to the citizens of Wake Forest and the Wakette Fire District.





Today, the Wake Forest Fire Department is a progressively minded combination fire department serving the Town of Wake Forest and the surrounding unincorporated Wakette Rural District. We provide fire protection, emergency medical and rescue services, as well as an enthusiastic and dynamic public education program for the community. We currently operate out of four stations. We have 48 paid personnel 24/7, 5 administrative personnel, 10 part-time employees, and 65 volunteers supplementing the paid staff in answering approximately 2750 incidents (including mutual aid calls), 62% of which are emergency medical related. Our response area is a mix of residential, commercial and rural/agricultural. There are 16 schools in our area, including private and public, as well as The Southeastern Baptist Theological Seminary (the former Wake Forest College), which has a current enrollment of over 2300 students.



Fire Station	Address	Opened
Station 1	420 Elm Avenue	1986
Station 2	9925 Ligon Mill Rd	2001
Station 3	1412 Forestville Rd	2009
Station 4	1509 Jenkins Rd	TBA
Station 5	11908 Holmes Hollow Rd	1969



Apparatus Profile

Wake Forest Fire Department operates a variety of fire, emergency service apparatus and support vehicles to provide service to our citizens.

Fire Station 1

Engine 1	2003	E-One	1,500 GPM Pump, 1000 Gallon Tank
Ladder 1	2011	Pierce	1,500 GPM Pump, 300 Gallon Tank, 100' Aerial Platform
Engine 4	1996	E-One	1,500 GPM Pump, 1000 Gallon Tank
Brush 1	2008	Ford F-550	245 GPM Pump, 300 Gallon Brush Unit
Utility 1	2012	Ford E-350	12 Passenger Utility Vehicle
ATV 1	2004	Polaris	6 Wheel Multi Purpose Utility Vehicle





Fire Station 2

Engine 2	2006	Pierce	1,500 GPM Pump, 1000 Gallon Tank
Tanker 2	2013	KME	750 GPM Pump, 2000 Gallon Tank
Brush 2	1977	Ford F-250	150 GPM Pump, 250 Gallon Brush Unit





Fire Station 3

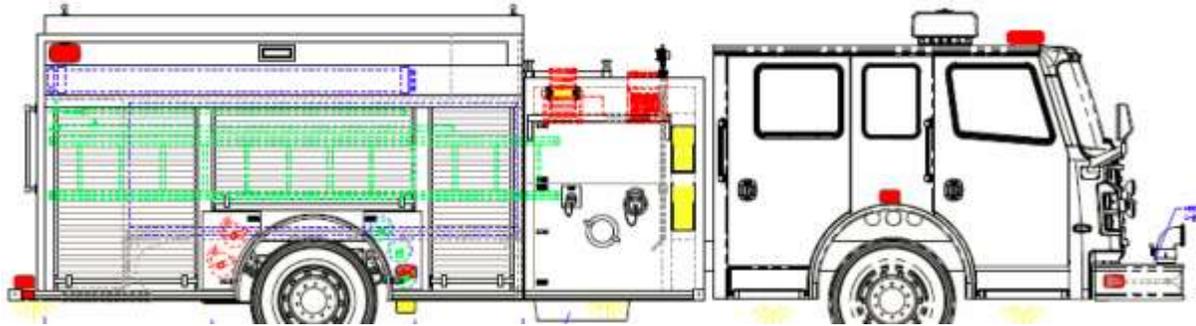
Engine 3	2012	Pierce	1,500 GPM Pump, 1000 Gallon Tank
Rescue 3	1993	Freightliner	Walk Around Straight Box Service Unit
Brush 3	2006	Ford F-550	245 GPM Pump, 300 Gallon Brush Unit
Utility 3	1986	Chevrolet	Utility Vehicle
Safety Trailer			





Fire Station 4

Engine 4	2014	Rosenbauer	1,500 GPM Pump, 1000 Gallon Tank
Brush 4	TBA	TBA	TBA





Fire Station 5

Engine 5	2007	Pierce	1,250 GPM Pump, 1000 Gallon Tank
Squad 5	1994	E-One	1,250 GPM Pump, 1000 Gallon Tank, Service Unit
Brush 5	2005	Ford F-550	250 GPM Pump, 300 Gallon Brush Unit
Utility 5	2003	Ford F-350	Pick Up Truck, Utility Vehicle
Boat 5	2006		500 GPM Pump, Boat





Department Slogan

"Saving Lives, Our Prime Goal"

Mission Statement

We are committed to providing fire prevention education, fire suppression, medical services, and other emergency and non-emergency activities to the surrounding community, visitors, and residents of the Town of Wake Forest. We accomplish this mission through education, training, and dedication to the protection of our membership and citizens

Vision Statement

The Wake Forest Fire Department will set the standard of excellence by honoring tradition, professionalism, and customer service; we will also create leaders through education, training, and strong ethical values.

Core Values

Duty

Duty compels us to do the right thing at the right time, regardless of adverse consequences. It is the precursor of discipline and obedience. Duty requires that we accept responsibility for our actions.

Pride

We take pride in ourselves as individuals, our members as a team, our department as a family, and our citizens as a community.

Family

We are a fire department family. We are committed and accountable to each other because our lives depend on it. We value each member in our organization. We respect those who came before us and will strive to make the organization better for those who follow.



Courage

Courage is the value that gives us the moral and mental strength to do what is right, even in the face of personal or professional adversity.



Professionalism

We are dedicated to serving at the highest level of excellence, in a manner showing commitment and respect to our mission. A commitment to excellence, possessing a positive attitude and having pride in your work while conforming to a high standard of conduct.



Honor

The enormous commitment necessary to perform the Department's tasks requires excellence of character. We inspire each other through pride in our department, both past and present.

Integrity

We are committed to honesty and ethical behavior and we will make decisions based on moral standards regardless of personal belief or benefit. We will work hard every day to maintain the highest professional standards and to earn the public trust through our actions.

Core Services for Wake Forest Fire Department

Fire Suppression

The department provides fire suppression for all types of fires that occur within the District and the surrounding communities. These include: structure fires, such as homes, businesses and industries, vehicle fires, grass and woods fires and all other types of fires that may occur.

Emergency Medical Services

Wake Forest Fire Department paid Firefighters are trained and certified as emergency medical technicians (EMT's) and respond as medical first responders to emergency medical incidents that occur within the District. With fire stations strategically located throughout the city, often times Firefighters are closer than an ambulance to a medical call, allowing Firefighters to reach the scene of such a medical emergency more rapidly, to and initiate medical care. Ambulance transport is provided by Wake County.

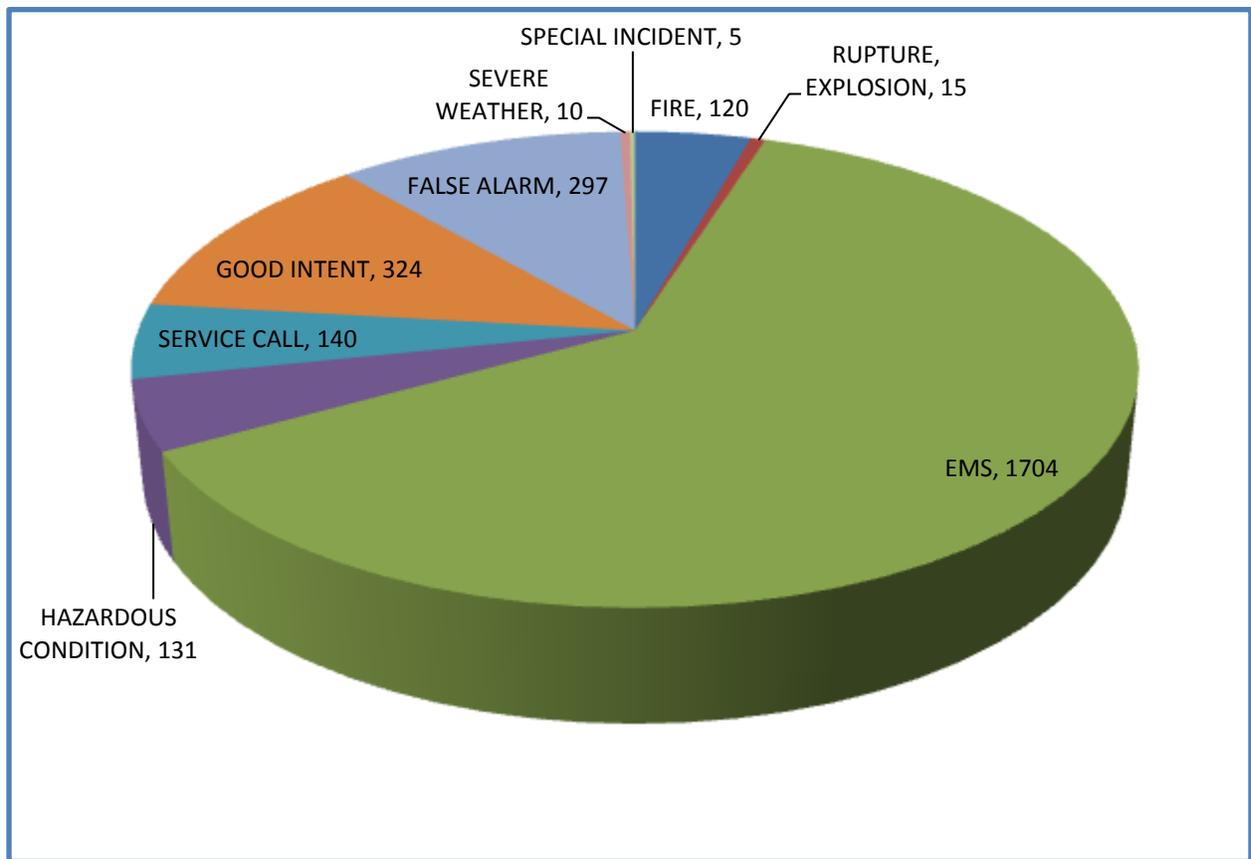


Rescue

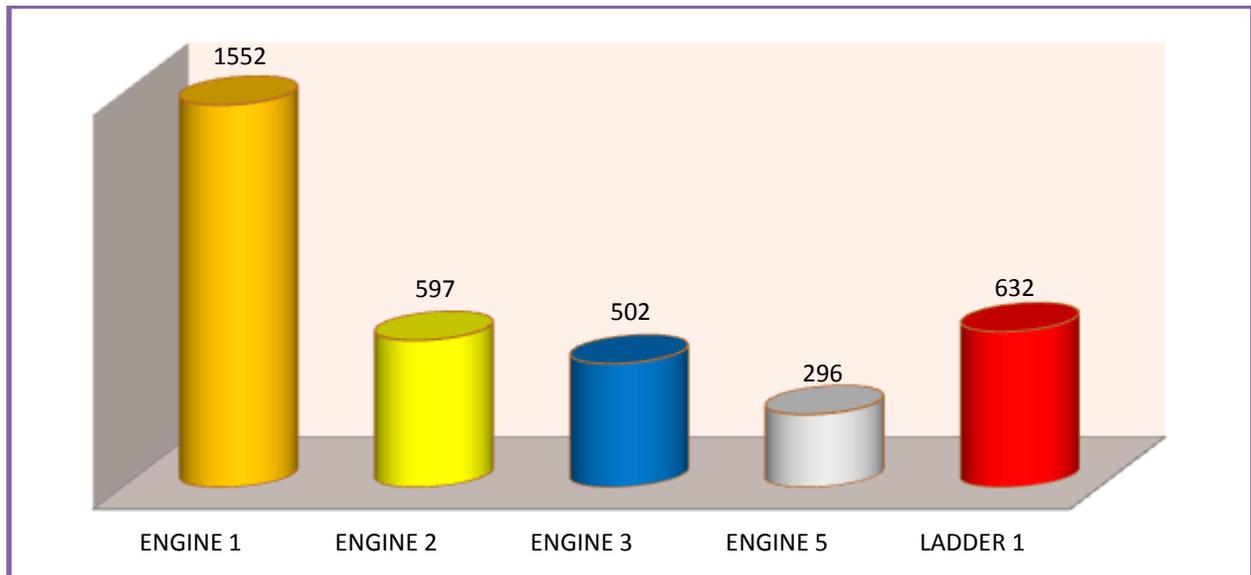
Wake Forest Fire Department provides all types of rescue in the District, including vehicle extrication, confined space rescue, high angle rescue, swift water rescue and other types of rescues that may occur.

Hazardous Materials

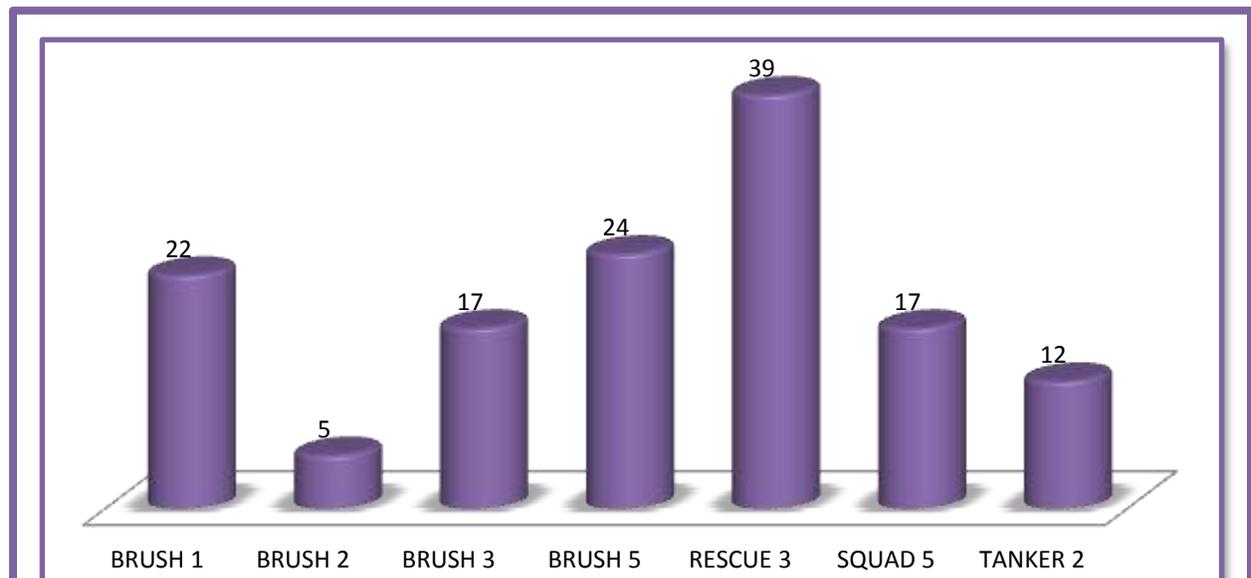
The department provides hazardous materials response to hazardous materials leaks or spills. These may include transportation incidents that occur on the roadways or railroads and fixed facility incidents at businesses or industries.



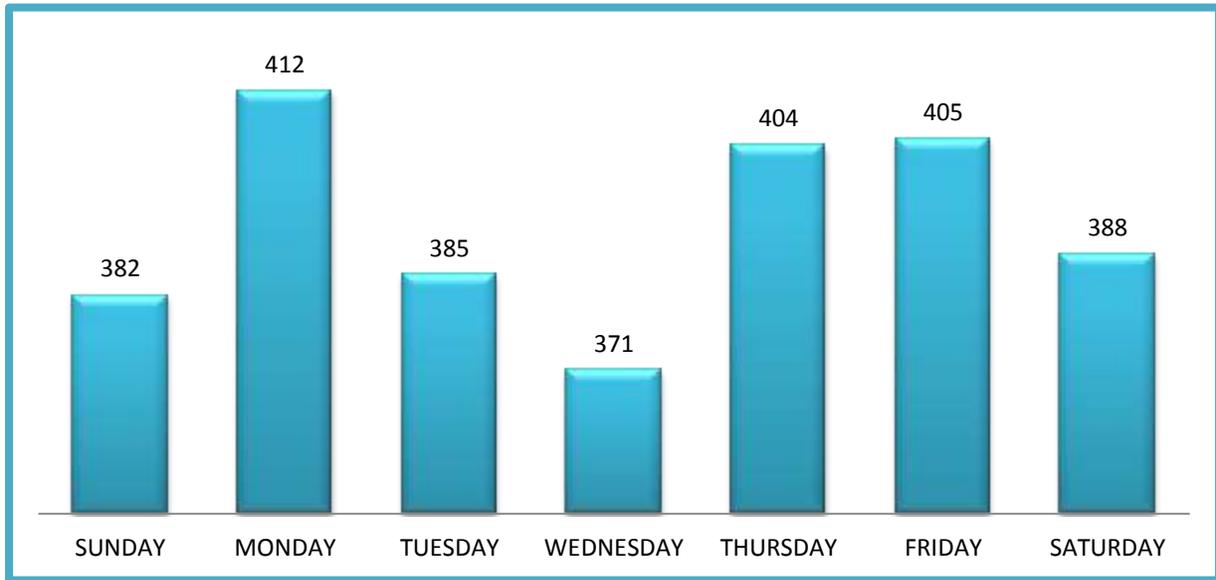
The above graph compares the percentage of Types of Incidents for the year



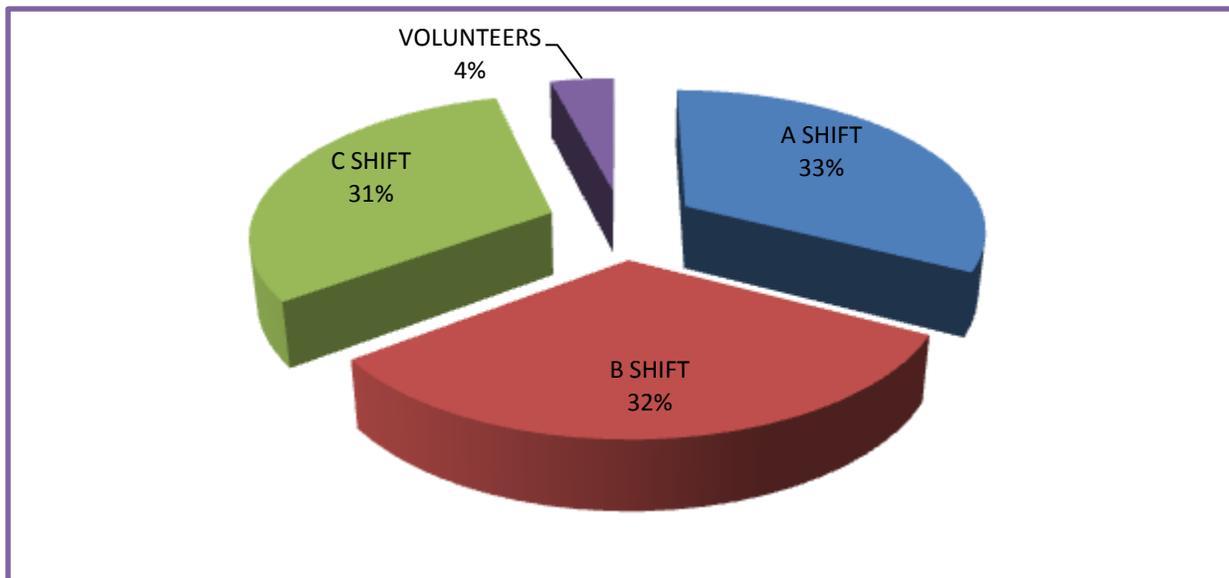
The above graph compares the number of responses per “first out” unit for the year



The above graph compares the number of responses per “secondary” unit for the year



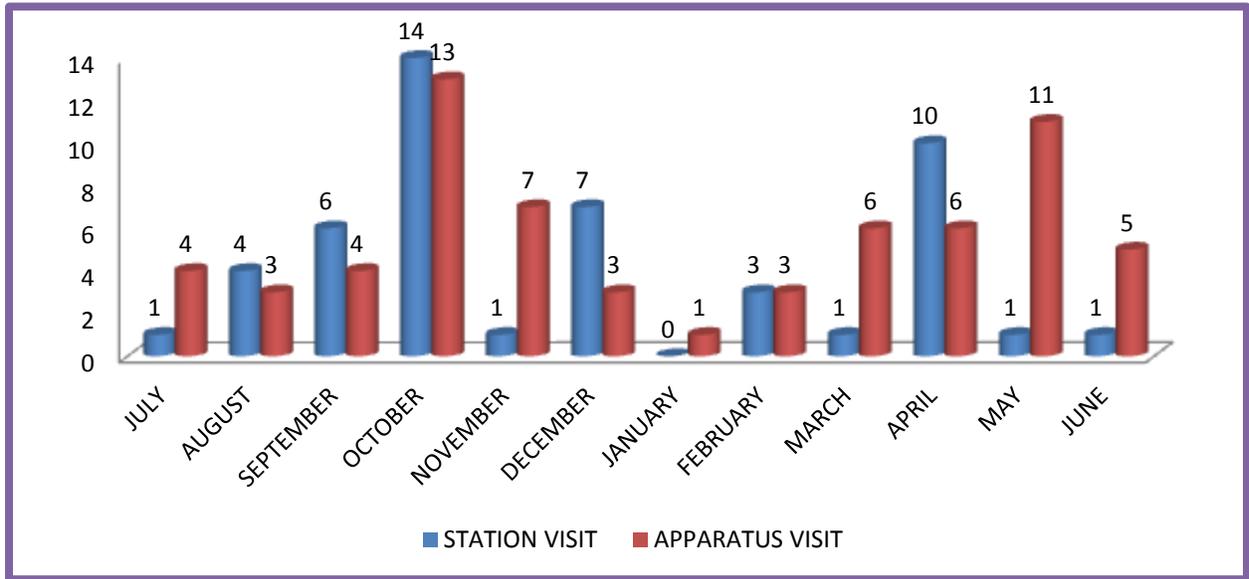
The above graph compares the number of responses per day of the week



The above graph compares the percentages of responses per shift

Risk Reduction

The department provides risk reduction through the administration and provision of fire and life safety public education to our citizens. The following graphs depict the amount of scheduled visits that we participated in during the past year. The number of children and adult contacts were undetermined and will be evaluated in the future reports.





Management Team

Strategic Plan

Organizational strategic focus is important to the success of any planning process. Strategic planning, in its simplest form, is about identifying a limited number of key strategic goals to be achieved by the organization in order to move successfully into the future. Three years ago, the Wake Forest Fire Department initiated a strategic planning process to develop its first formal strategic plan. Plan development was facilitated by a Strategic Planning Team, which consisted of both career and volunteer staff of varying ranks and tenure. The plan's goals and objectives were all derived from staff input, solicited during the planning process. Procedures utilized in the development of the plan included staff surveys, numerous staff focus groups, and a facilitated retreat of department chief officers and staff feedback on the draft plan. Through the strategic planning process, the department identified its strengths, weaknesses, opportunities and threats. It also clarified the department's mission, vision, core values and expectations.

The plan established nine strategic goals for the department:

1. Community Relations
2. Promote Employee Health and Safety
3. Volunteer Program
4. Facility Management
5. Apparatus and Equipment Management
6. Communications
7. Develop our Leaders and Employees
8. Fiscal Responsibility
9. Effective and Efficient Use of Our Resources

The strategic plan is designed to guide the department over a five year period; however, this document should be viewed as merely a first step toward effecting change through implementation. The strategic plan should be reviewed and updated annually to ensure accuracy and allow for adaptation to changing circumstances. Further, a department operational plan, which outlines the specific action steps, costs, timelines and implementation priorities of the objectives stated in this plan, needs developed. The Wake Forest Fire Department has a proud history of exceptional community focused service delivered by a highly trained and professional staff of career and volunteer Firefighters. The department membership looks forward to an even greater future as a result of this planning effort.

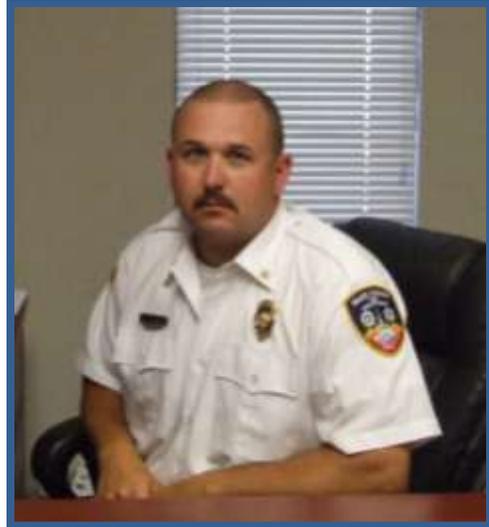
Sincerely,

Wake Forest Fire Department
Management Team



Assistant Chief's Future Planning

Waylon Holbrook – We've had a busy year getting all of our personnel trained in as many disciplines as possible. We have sent some of our members throughout the State and outside North Carolina to get the best possible training and updated practices in the fire services. We have hosted a Flashover Simulator from Gaston College and invited some of our neighbors to participate. We are encouraging all of our members to seek a higher education by enrolling in a degree program with an accredited college of their choice. Currently 24% of our full time staff has some type of college degree and another 27% are enrolled in a program. To set the example, I've enrolled in Wake Tech's Fire Technology degree program to pursue my Associates Degree. The following are goals that we are working on and are trying to complete.



1. We're working on putting together a recruit school that Wake Forest Fire Department will host with a minimum of 12 new candidates that will go through the program.
2. We're working through our Personal Protective Equipment (PPE) inventory to eliminate any gear that is older than 10 years old to meet NFPA recommendations.
3. We've increased our Safety Committee membership to make sure we provide the safest work environment for our members.
4. We're continuing to provide NFPA physicals to our membership when we can and our Fireground Endurance Assessment program has proved to be a success. We will continue to make sure our employees are at their peak physical condition.
5. We'll also be working towards having all career personnel certified in technical rescue, general and VMR disciplines. We have completed two of the shifts and are working to get the last shift started soon.
6. Evaluating our live fire training locations and possibly visiting a training site such as Gaston Community College is a goal that we'll be working on to increase our fire ground operation efforts.

I also plan to continue working on a master training plan which will improve our training program and promotional process. This plan will ready our employees for career advancement and will also maximum performance through all ranks by providing rank specific training and skill requirements.



Daryl Cash - As Wake Forest continues to grow we have to change our vehicle fleet to meet the needs of the community. The Aerial committee spent months looking for a vehicle that will serve these needs over the next several years. We have found a second Aerial truck that we will receive sometime in mid December. The vehicle is a 75 foot aerial with a 500 gallon tank and a 1500 GPM pump made by E-ONE. I feel that this project will be a better use of resources, staying on track with the department strategic goals and objectives, and meet the Insurance Services Office (ISO) recommendations for service/ladder company distribution of apparatus. Per ISO; we need a ladder truck if you have more than 5 buildings 35ft. tall within 2 ½ miles of existing stations. This truck will be housed at Station 3 and will be operated by paid staff and volunteers. As an additional benefit, if Ladder 1 is out of service we have a reserve ladder in order to keep up with the economic development growth plan of Wake Forest.



The engine committee has worked diligently on specifications for the new Engine/Tanker that will be housed at the new Station 4. The committee decided to purchase a Rosenbauer Custom Engine/Tanker. The new Engine will be a side mount Engine/Tanker with a 1000 gallon tank and a 1500 GPM pump. Wake Forest is looking to take delivery of the new Engine July 2015. The committee has worked hard to make the new engine smaller and more firefighter user friendly.

The new SCBA breathing air compressor is in and is operational at Station 1. Wake Forest Fire Department decommissioned the old air truck and compressor to help with reduction and consolidation of apparatus and equipment. The old air truck will be sold off to offset the cost of the new compressor.

Lt. Jackson and I are working on an apparatus maintenance reporting system. This system will help with prioritizing small to large maintenance problems, time frames, and keeping our members up to date with our apparatus. The system will help keep track of recurring problems with our apparatus. The system is up and running as of August 2014 and is working well. We are looking to improve the system that will produce reports and send out auto emails if we have an apparatus to go out of service.

Lt. McGhee and I are working on an apparatus replacement plan with a grading scale system. This system will work in conjunction with the apparatus maintenance reporting system. Both systems will work along with our Strategic Plan. The grading system will calculate repair costs, miles, hours, condition of the cab, body and more. Lt. McGhee is about 50% complete with this system; it should be up and in place by December 2014.



In closing, I would like to add that I have been with Wake Forest Fire Department for 29 years and lived in Wake Forest for 44 years. I have seen Wake Forest's community grow from a small home town to a prosperous community. Thanks to all the dedicated citizens and members of Wake Forest community. I would encourage everyone to get involved in our community. Outside of working for the Wake Forest Fire Department, I'm involved with VIP for A VIP, Vice-President of the Wake County Fire Fighters association, Quartermaster of the Red Knights firefighter motor cycle club. All of them are supported By Wake Forest Fire Department.

Chris Wilson - As the Assistant Chief responsible for the volunteer program it is my responsibility to make sure all of our volunteer members are valued members of the organization, and believe and execute the core values. Through continued research and conversations, some of the major objectives that we would like to accomplish in the future are as follows:



- Maintain an effective volunteer force that works congruently with career staff, incorporating a true combination department system and mentality.
- Maintain and develop programs designed for the volunteers that promote:
 - a. Participation
 - b. Unity
 - c. Learning
 - d. Progression
- Continue a reward program that encourages each member to give their best and reward them for their effort.
- Make each member feel important
- Ensure that there is always a place to serve as:
 - a. Responding members
 - b. Non-responding members
- Provide adequate staffing of Engine 5 by maintaining duty crew.
- Provide adequate staffing of additional resources by developing an "on call" response system.
- Create a progression path of promotions for volunteers:
 - a. Explorer - Probationary - Firefighter - Senior Firefighter - Lieutenant - Captain - Battalion Chief - Assistant Chief
- Provide leadership training to Officers to promote career growth.
- Encourage a relationship based leadership theory, that begins with relationships, and allows each member to excel in their abilities based upon their individual strengths

In order to complete these objectives we have established some short and long term goals:

Short Term Goals:



- Create an atmosphere that fosters all volunteers to give of themselves for the success of the department.
- Revise the organizational structure of the volunteer force based upon experience, leadership ability, training, and skills evaluation.
- Assist each volunteer to find their leadership and fire service ability and build upon their individual foundation.
- Create an environment where each volunteer feels important and believes in the departmental goals.
- Improve reliance and relations between paid and volunteer staff.

Long Term Goals:

- Continually adjust a strategic plan for the volunteers that adapts to the needs of the department and its personnel.
- Develop a progression path of promotion for volunteer staff.
- Enable a training opportunity, including a guest speaker to focus on the values of leadership.
- Develop an in house officer academy.
- Continue maintaining a fully functional volunteer house within the Wake Forest Fire Department.
- Strive to produce a volunteer program for others to inspire to model after.

Logistics Future Planning

David Davis - For the year 2013-2014 there have been a lot of accomplishments from 2012-2013. We are making progress in getting some of our short term goals completed. There are some of the goals that are a work in process; however we did finish a few of them. Here is a list of completed short-term goals for each station. My short-term goals for the next year are to continue working on my list of goals that were not accomplished last year. With me being in a new position now, I can focus in getting a lot of projects done in a timely manner. I am looking forward in having a good year in 2014-2015.



Completed Projects

Station 1: The natural area is complete with putting mulch behind the Fish Fry shelter, we started spraying this area and around the training area for mosquitoes, got quotes on fixing the concrete in the rear of the station and also will be adding a training pad near the training center, we will hopefully be replacing some of the lights in the offices with LED lighting around the end of physical year, Fish Fry shelter has been updated with a new roof, new siding and the inside



prep room, purchased a very nice steam/pressure washer to be used at the stations and especially helping clean around the fish fry, replaced kitchen chairs, replaced water heater.

Station 2: Mulch added around the Station, replacing the lighting around flag pole with LED lighting.

Station 3: Mulch added around the station, had carpet cleaned in dayroom, fertilized the yard and reseeded, installing new flag poles.

Station 4: Land for Station 4 was purchased, got a final set of drawings completed.

Station 5: Dayroom and kitchen updated with tile and new carpet, dayroom door relocated, outside area built up and drain lines were put in to keep building from flooding, landscaping done around building, new tank less water heater installed, air conditioning coils were replaced.

Future Projects

Station 1: Repairing concrete in the rear this year, update landscaping around the station, add a sign on the tower, add additional flag poles to fly NC and Fire Dept. flags,

Station 2: Add additional flag poles to fly NC and Fire Dept. flags, repair asphalt around station, and replace lighting with LED.

Station 3: Add additional trees on the area on north side of building, update kitchen counters and stove, remove carpet in dayroom and flooring in kitchen, replace air Compressor with larger one.

Station 4: Occupy station during this fiscal year.

Station 5: Add stone veneer around building, repair asphalt on front pad, add plymo-vent in bay, replace radio room floor, and add sign to building.

The accreditation program will be up and coming throughout the next few months. This will be a great challenge in managing this program. I attended a 3 day workshop in Wilson. It covered 24 hours on assisting fire and emergency service leaders in preparing for and working toward accreditation through a unique self-assessment model. It provided valuable information on conducting an agency self-assessment and how to prepare for an on-site peer assessment visit. It also covered the process that allows agencies to determine their level of service performance in a consistent manner. It defined methods of developing a Standards of Response Coverage report.

The hydrant program went great this year. We completed the maintenance this spring and will begin painting throughout the district. They look really good throughout the district. With the new reporting system being in place for a year now, it has worked great. Hydrants are getting fixed quicker and we can track the progress.



Major Milestones in the Past Year

July 2013

The Town of Wake Forest had its 40th Independence Day Celebration on July 3rd, 2013 at Trentini Stadium on Wake Forest High School's campus. WFFD participated in making sure the celebration was a success and the citizens were safe during the show.

July 14, 2013

Firefighters Justin Brown and Garrett Jackson are promoted to Lieutenants.

July 24, 2013

WFFD participated in the Kerr Family YMCA's Camp High Hopes. Camp High Hopes, the YMCA's fully subsidized day camp, takes place at the Southeastern Baptist Theological Seminary Campus in Wake Forest. Kerr Family YMCA's Camp High Hopes served over 250 children this past summer and the camp is funded through the Y's annual We Build People Campaign.

The We Build People Annual Campaign is a community-wide effort to raise funds for children, teens, families and adults who need our Y the most. 100% goes directly to those in need in our own communities.

August 3, 2013

Engine 1 participated in a live burn training with Stony Hill Fire Department. The acquired structure was located on Old Keith Rd and the training was hosted by Stony Hill.

August 6, 2013

National Night Out was held on Tuesday August 6th in the Target parking lot in Wake Forest. Thank you for coming out to meet the crews from Engine 5 and Ladder 1 as well as some of our volunteers.

August 15, 2013

Volunteer Colton Barringer graduated from Central Carolina Community College's recruit school.

August 27, 2013

Wake Forest Fire Department would like to congratulate two of our own volunteers for their graduation from the Johnston County Community College Fire Academy. FF Josh Gardner and FF John Hart graduated from the 10 week academy with the NC Firefighter 1 and 2 certification as well as NC Hazardous Materials Operations certification.

September 2013

The Wake Forest Fire Department participated in the 2013 MDA Fill the Boot campaign this past year. WFFD was proud to participate in a worthy cause.



September 6, 2013

Members from Franklin Academy Middle School visited WFFD Station 3 to spend the day in the life of a firefighter. The students took part in various duties that firefighters are required to perform "behind the scenes" on a daily basis. WFFD would like to thank the Franklin Academy students for their hard work!

September 7, 2013

The Annual Tunnel to Towers 5K was moved from Wake Forest to Raleigh this year. However, just like after the attack on 9/11, the firefighters are still here. We gathered in Wake Forest to remember the 343 that sacrificed their lives on 9/11.

September 15, 2013

WFFD participated in the Town of Wake Forest's Good Neighbor Day. This event assembles people from all walks of life for a day of food, fun, and family entertainment. The event celebrates diversity and promotes goodwill among all of Wake Forest's citizens.

September 20, 2013

The Wake Forest Fire Department would like to thank everyone who voted to make WFFD the "Best Community Organization or Club" in this year's "Best of the Best" contest held by the Wake Weekly. It is an honor to be given this title and we are proud to serve the community of Wake Forest each and every day!



September 20, 2013

Over a period of several months, the members of WFFD had submitted and voted on designs for a department flag. What we had come up with is a flag that represents the tradition of the fire service, the Town of Wake Forest, and the Wake Forest Fire Department. Our flag has a red background because red is a traditional color of the fire service. We have a black and gold stripe in the middle of the flag which pays homage to Wake Forest University which called Wake Forest its home from 1834-1956. In the center of the flag is our department patch. Finally, we have a gold border on the flag to represent the seven Core Values of the Wake Forest Fire Department.



October 1, 2013

In honor of Breast Cancer Awareness Month, WFFD crews wore a special uniform shirt for the entire month of October. The shirt was our blue T-shirt with pink letters that are normally white. WFFD was proud to show our support for this special cause. This marks the third year that these shirts have been worn by WFFD crews.



October 11, 2013

The Wake Forest Fire Department held its annual Awards and Promotional Ceremony. Those being honored for promotions this past year were: Bud Connelly and Lanny Eaddy to the rank Battalion Chief, Blair Thomas, Ben Meyer, and Mac Schultz to the rank of Captain, Justin Brown and Garrett Jackson to the rank of Lieutenant. Several awards were handed out including life save awards, years of service awards, and unit awards. The Lewis B Nuckles Volunteer Firefighter of the year was presented to Mike Greenham and the Jimmy B Keith Employee of the year went to Daryl Cash and Jeff Hannum.



October 14, 2013

Several students from Franklin Academy visited Station 1 on Monday to watch the WFFD fire prevention puppet show that was put on by the crews of Engine 1 and Ladder 1. The puppet show features "Fireman Frank" and his friends who teach children different fire prevention lessons.

October 15, 2013

Ethan Medlin is hired as a new paid fulltime Firefighter.

October 21, 22, 24, 2013

All three career shifts took part in annual live fire training at the Central Carolina Community College Public Safety Training Center in Sanford. The training lasted all day and included residential fire scenarios, basement fires, rescuing trapped victims, and removing down firefighters. This was the second year WFFD has attended the training center in Sanford and it was a great success.



October 22, 2013

Dustin Satterwhite is hired as a new fulltime Firefighter.

October 26, 2013

WFFD held its second annual Halloween Truck or Treat at Station 1. This event was a carryover from the Falls Fire Department. Children of the WFFD, WFPD, and EMS were invited to come to the event dressed in their Halloween costumes and partake in various activities that were set up for them by the WFFD Ladies Auxiliary. The kids collected candy, played games, and went through the fire prevention house. We would like to thank the Ladies Auxiliary for this wonderful event.

November 1, 2013

Wake Forest Fire Department has put the new Tanker 2 in service at Station 2 on Ligon Mill Rd. This tanker carries 2000 gallons of water as well as other equipment that can be used for structural fires. Tanker 2 is part of the Wake County Northern Tanker Strike Team that serves rural parts of Wake County.



November 3, 2013

WFFD held its annual cook at the Masonic Home for Children in Oxford. The WFFD started this event several years ago and the children that live at the Home always look forward to it. About 65 children and counselors were served the requested steaks and french fries this year.



November 6, 2013

The Zebulon Fire Department dedicated their "new" tanker to the members of the former Falls Fire Department. ZFD Tanker 92 is the former Falls Tanker 217 and has been repainted and restriped to match the other apparatus of Zebulon Fire Department. In a private dedication, the members of Zebulon Fire Department mounted a plaque on the side of the Tanker to show respect to the men and women who served the Falls community for so many years. This is a great example of the brotherhood and family that exists in the fire service and in the Wake County departments.



November 7, 2013

Seth Barefoot is hired as a paid fulltime Firefighter.

December 2013

WFFD participated in the annual Toys for Tots drive; many citizens of Wake Forest dropped off their gifts at all the WFFD stations. For more information on Toys for Tots, please visit their website at <http://www.toysfortots.org/>

December 14, 2013

Ladder 1 and Tanker 2 represented the WFFD in this year's Christmas parade in downtown Wake Forest.

December 15, 2013

Wake Forest Fire department participated in Rolesville's Christmas parade.

December 21, 2013

The Wake Forest Fire Department held its first ever "Shop with a Firefighter" event at Wal-Mart of Wake Forest. A group of children had the chance to have breakfast at Chick-Fil-A with the firefighters and then headed over to Wal-Mart to pick out things on their Christmas list! This was a great opportunity to share the Christmas spirit with children of the community and WFFD would like to thank all of those that made this event possible

January 1, 2014

The Wake Forest Fire Department ran a total of 2,592 emergencies in 2013. These emergencies ranged from medical calls, house fires, vehicle accidents, rescues (water, high angle, and low



angle), explosions, and hazardous materials related. We continue to improve our knowledge, training, and equipment to better serve the Wake Forest community and we appreciate the continued support.

March 19-20, 2014

For two days, the Wake Forest Fire Department took part in specialized training that teaches firefighters to recognize the signs of a flashover in a fire. The special flashover simulator training was provided by Gaston Community College and exposed firefighters to extreme heat and flashover conditions in a controlled environment.

April 25, 2014

The Wake Forest Fire Department would like to thank everyone who came to our annual Fish Fry this year and made it a great success. The WFFD loves opening our doors for the community and looks forward to seeing familiar and new faces each year!

May 3, 2014

WFFD participated in Wake Forest Chamber of Commerce Meet in the Streets.

May 8, 2014

Part-time Firefighter Jose Mendez is promoted to Lieutenant.

May 9, 2014

Members of the Wake Forest Fire Department participated in the "Carry the Load" campaign as it passed through the Wake Forest area around 2am. This charitable campaigns mission is to "restore the true meaning of Memorial Day, and connect Americans to the sacrifices of our military, law enforcement, firefighters and rescue personnel." Participants carried flags on a five mile course through Wake Forest. To learn more about

May 14, 2014

WFFD traveled to Franklin County to assist their Firefighter's Association in seeking out a grant to purchase their own Fire Prevention Sparky robot.

May 16, 2014

WFFD participated in this year's Camp Celebrate. The event is for pediatric burn patients from across North Carolina and is hosted by the Jaycee Burn Center in Chapel Hill. This past years parade consisted of 35 apparatus from all across NC, including Wake Forest Engine 3. The parade started at Triangle Town Center in Raleigh and proceeded up Capital Blvd, west on HWY 98, and ended at Camp Kanata where various events were help for the participating children.



May 21, 2014

Wake Forest Engine 2 participated in this past years Health Fair at The Body Shop. The crew handed out information on various medical and fire information as well as answered any



questions that people may have had. Information can be given anytime by submitting a question via our [Contact Us](#) page.

May 21, 2014

The Wake Forest Fire Department is saddened to announce the passing of long time member and Vice President of the Board of Directors, Bob Bridges. The WFFD family would like to say a special thanks for all the years of service that Bob gave to the Wake Forest Fire Department.

June 4, 2014

Volunteer Chad Page is hired as a part-time Firefighter.

June 2-6, 2014

WFFD participated in the YMCA SPLASH WEEK at Holding Park Pool. This was a free water safety program created to help people of all ages, with little or no experience, to learn basic swimming skills and water safety practices. Learning water safety and swimming skills helps participants to be safe in and around water.

June 26, 2014

The Wake Forest Fire Department would like to congratulate FF Jeff Putnam and FF Spencer Hill on their graduation from the Wake County Fire Academy Class #6. The academy certified the recruits in FF level 1 and 2, EMT-Basic, Technical Rescue Vehicle Machinery Rescue, Rapid Intervention Team, and Hazardous Materials Operations. FF Putnam received the Tramp Dunn Leadership Award and FF Spencer Hill was the class valedictorian and received the physical fitness award. Congratulations to both FF Putnam and FF Hill.

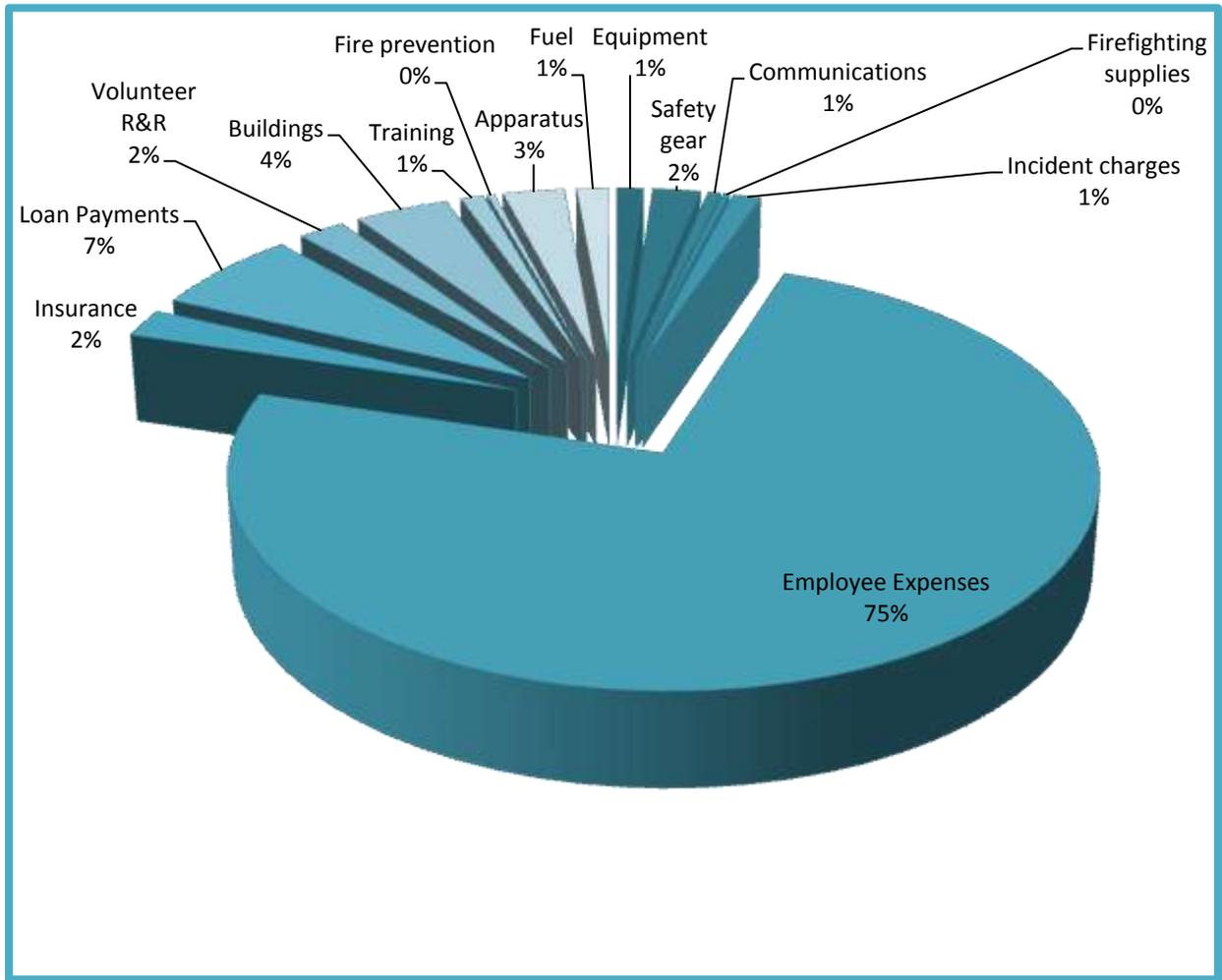


Budget

The Wake Forest Fire Department's budget is approved by the Board of Directors each year. The department operates on a July 1 through June 30 fiscal year. The budget includes all aspects necessary for the fire departments operation including personnel, operating, and capital costs.

Expenses

Salaries	2,653,308	Training expenses	44,895
Payroll taxes	208,101	Fireman's pension fund	5,825
Group insurance	253,144	Fire prevention	8,412
Retirement plan contributions	127,016	Maintenance contracts	26,595
Equipment repairs & maintenance	50,805	Professional fees	12,697
Safety gear and uniforms	91,750	Payroll service	5,400
Apparatus maintenance	118,739	Firefighting supplies	12,266
Insurance	98,657	Incident charges	52,993
Utilities	70,025	Office supplies	11,259
Fuel and oil for trucks	62,926	Medical expenses	29,215
Building and grounds maintenance	43,711	Dues and publications	14,864
Rent	2,400	Board fees	8,950
Equipment rent expense	15,070	Meetings and Food	8,310
Communications equipment	24,755	Volunteer Recruitment and retention	82,684
Interest expense	53,865	Miscellaneous expenses	5,466
Loan Payments	237,233		



The above graph compares the major expense groups



© Wake Forest News - WFNCNews.com



© Wake Forest News - WFNCNews.com









