



Wake Forest Board of Commissioners
Meeting Agenda
June 18, 2024 at 6:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact ADA Coordinator [Mickey Rochelle](#) at 919-435-9455 or Town Clerk [Terry Savary](#) at 919-435-9432 as soon as possible, but no less than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All [Board of Commissioners](#) (BOC) meetings are broadcast live on [WFTV 10](#) beginning at 6 p.m. Meetings are also streamed online on the [Public Meetings Portal](#) on the [Town of Wake Forest website](#). Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The BOC meeting agenda is available to be viewed and downloaded by noon on the Friday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9432. Citizens may also receive a copy of each month's agenda via email by enrolling in the free [E-Notifier](#) subscription service.

Public Hearings

When an agenda item is denoted as a [Public Hearing](#), persons attending shall be permitted to address the BOC regarding the item under consideration. Anyone wishing to address the BOC concerning a public hearing item should complete and submit the BOC Public Comment Form on the [Town website](#). Proponents and opponents shall each be given three minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed three minutes each to express his/her comments, ideas, concerns, expressions, and desires. A designated speaker for a group will be allowed 10 minutes to speak. Only comments on a Public Hearing will be allowed during this time.

Public Comment

During the Public Comment period, anyone wishing to address the BOC concerning an issue or topic that is not a public hearing item or an agenda item should complete and submit the BOC Public Comment Form on the [Town website](#). Then, during the Public Comment portion of the meeting, Mayor Jones will recognize you and invite you to the podium at which time you will have three minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1.Approval of Agenda

2.Approval of Minutes

- 2.A. May 7, 2024 Work Session
May 21, 2024 Regular Meeting
[DraftBOCWSMInutesMay202407.pdf](#)
[DraftBOCMinutesMay202421.pdf](#)

3.Presentations

- 3.A. Closed Session: NCGS 143-318.11(a)(3) Consultation with the Town Attorney

4.Public hearings / Public Comment

- 4.A. Public Hearing on LEGISLATIVE CASE RZ-23-10, 306 S. Allen Road, a rezoning filed by GWP Developers LLC to rezone 2.75 acres located at 306 S. Allen Road, being Wake County Tax PIN 1840-68-8987 from General Residential 5 (GR5) to Residential Mixed-Use Conditional District (RMX-CD).
[BOC Agenda Summary RZ-23-10.pdf](#)
[RZ-23-10 Staff Report v1.pdf](#)
[Attachment A - Neighborhood Meeting Information.pdf](#)
[Attachment B - Application.pdf](#)
[Attachment C - Maps.pdf](#)
[Attachment D - Planning Board Recommendation and Plan Consistency Analysis.pdf](#)
[Attachment E - RZ-21-06 Ordinance and Staff Report.pdf](#)
[Ordinance RZ-23-10 306 S. Allen Rd.docx](#)
[Exhibit 1 - Legal Description.pdf](#)
[Exhibit 2 - Consistency Statement RZ-23-10.pdf](#)
[Exhibit 3 - Proposed Conditional District Plan.pdf](#)
- 4.B. Public Comment: If anyone would like to address the Board on the Interlocal Agreement Regarding Enforcement of the Wake County Nondiscriminations Ordinance in Municipal Jurisdictions

- 4.C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of resolution authorizing Franklin County Tax Administrator to Levy and Collect Property Taxes and Stormwater Fees for FY 2024-2025 for the Town of Wake Forest
[Franklin County Rev Collection_summary.pdf](#)
[Resolution 2024-xx authorizing franklin co tax admin to levy and collect taxes 2024-2025.docx](#)
- 5.B. Approval of resolution authorizing Wake County Tax Administrator to Levy and Collect Property Taxes and Stormwater Fees for FY 2024-2025 for the Town of Wake Forest
[Wake County Rev Collection_summary.pdf](#)
[Resolution 2024-xx authorizing wake co tax admin to levy and collect taxes 2024-2025.docx](#)
- 5.C. Approval of Budget Ordinance Amendment # 5 - FY 2023-2024
[Final Budget Ordinance Amendment_summary.pdf](#)
- 5.D. Approval of Adoption of an Ordinance Amending the Code of Ordinances Chapter 14, Article II, Section 14-31 – 14-38 - Nuisances
[Agenda Summary.pdf](#)
[Ordinance 2024-XXX.docx](#)
[Attachment A -Proposed Chapter 14 Article II Nuisances.pdf](#)

6. Legislative Items

- 6.A. Consideration of Second Reading of an Ordinance Amending Chapter 10, Article V, Section 20-131 - Curfew, of the Code of Ordinances for the Town of Wake Forest, NC

[Item Summary 2024 Ordinance Amendment to Consider Curfew for Friday Night on White 6.18.24.docx](#)

[Attachment A Current Curfew Ordinance - Chapter 10, Article V, Section 20-131.docx](#)

[Attachment B Proposed Ordinance Amendment to add Friday Night on White Curfew.docx](#)

[Attachment C Friday Night On White Venue map.pdf](#)

[Attachment D Proposed Boundaries for Friday Night on White Curfew.pdf](#)

7.Planning Items

- 7.A. Consideration of LEGISLATIVE CASE RZ-23-10, 306 S. Allen Road, a rezoning filed by GWP Developers LLC to rezone 2.75 acres located at 306 S. Allen Road, being Wake County Tax PIN 1840-68-8987 from General Residential 5 (GR5) to Residential Mixed-Use Conditional District (RMX-CD).

8.Administration and Financial Items

- 8.A. Consideration of approval of FY 2024-2025 Budget Ordinance

[FY 2024-2025 Budget Ordinance approval_summary.pdf](#)

[2024-xx budget ordinance 2024-2025.docx](#)

[2024-2025 Pay Plan - Effective 07.01.2024.pdf](#)

[Planning Fee Schedule_Final Submitted FY25.pdf](#)

[Other Fee Amendments_FY 2425.pdf](#)

- 8.B. Consideration of Approval of an Interlocal Agreement Regarding Enforcement of the Wake County Nondiscriminations Ordinance in Municipal Jurisdictions

[_WakeCountyNDOILAFORM_3.3.22_.pdf](#)

[Ordinance_prohibiting_Discrimination_2021.pdf](#)

9.Public Services Items

10.Parks and Recreation Items

11.Public Safety Items

12.Other Business

- 12.A. Wake County Tax Release

[WF-TXREP-JUNE-2024-BOC-MTG.pdf](#)

12.B. Department Monthly Reports

[May 2024 Monthly Report.pdf](#)

12.C. Commissioner Reports

12.D. Closed Session: NCGS 143-318.11(a)(6) Personnel

13. Adjournment