



Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, February 20, 2024**, at **6:00 p.m.** in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

Council Members Present: Mayor Vivian A. Jones, Commissioner Ben Clapsaddle, Commissioner Faith Cross, Commissioner Keith Shackelford, Commissioner Nick Sliwinski, and Commissioner Adam Wright.

Commissioner Members Absent: None.

Staff Members Present:

Town Manager Kip Padgett
Assistant Town Manager Candace Davis
Assistant Town Manager Allison Snyder
Assistant Town Manager/CFO Aileen Staples
Town Attorney Hassan Kingsberry
Town Clerk Theresa Savary
Planning Director Courtney Tanner
Assistant Planning Director Jennifer Currin
Budget & Performance Analyst, Ben Blevins
Public Works Director Tim Bailey

Finance Director Samantha Sanchez
Public Facilities Specialist Steven Carpenter
Planner II Emma Linn
Fire Chief Ron Early
Police Chief Jeff Leonard
Lieutenant Cindy Johnson-Perry
Police Captain Julius Jefferson
Police Captain Brandon High
Police Captain Matthew May

1. Approval of Agenda

ACTION:

Mover: Commissioner Wright moved to approve the agenda as presented.

Secunder: Commissioner Sliwinski.

Vote: Motion carried 5-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- January 2, 2024 Work Session
- January 16, 2024 Regular Meeting
- January 19, 2024 BOC Annual Retreat

ACTION:

Mover: Commissioner Wright moved to approve the minutes as presented.

Secunder: Commissioner Sliwinski.

Vote: Motion carried 5-0.

3. Presentations

3.A. Resolution Recognizing Lieutenant Cindy Johnson-Perry on her retirement

Mayor Jones read the proclamation into the record:

RESOLUTION 2024-11
RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
Cindy Johnson-Perry

WHEREAS, Cindy Johnson-Perry was hired as a Police Officer I in January of 1995 and has served as a sworn member of the Wake Forest Police Department for nearly 30 years with a retirement date of March 1, 2024; and

WHEREAS, Johnson-Perry achieved Officer First Class in February of 2000; and

WHEREAS, Johnson-Perry achieved Master Officer in February of 2009; and

WHEREAS, Johnson-Perry achieved Senior Officer in February of 2013; and

WHEREAS, Johnson-Perry was promoted to Police Corporal in June of 2020; and

WHEREAS, Johnson-Perry was promoted to Police Sergeant in February of 2022; and

WHEREAS, Johnson-Perry was promoted to Police Lieutenant in November of 2022; and

WHEREAS, Johnson-Perry served in a variety of specialized positions including Community Police Officer, School Resource Officer, and Detective, as well as Corporal, Sergeant, and Lieutenant in the Criminal Investigation Division. She has also played an integral role in the Shop with a Cop program.; and

WHEREAS, Johnson-Perry served unselfishly as a law enforcement officer for the good of the Town of Wake Forest, making sacrifices in personal and family ties;

NOW, BE IT RESOLVED by the Board of Commissioners of the Town of Wake Forest, North Carolina, that Lieutenant Cindy Johnson-Perry is hereby officially commended by this Board on behalf of the citizens of Wake Forest for valuable and outstanding service rendered to the Town

of Wake Forest Police Department in her official capacity.

BE IT FURTHER RESOLVED that this resolution be made a part of the permanent records of the Town of Wake Forest and that a copy of this resolution is presented to Cindy Johnson-Perry.

Mayor Jones presented the proclamation to Lt. Cindy Johnson-Perry.

4. Public hearings / Public Comment

4.A. Public Hearing on a petition requesting contiguous annexation submitted by WithersRavenel C/O the property owner AWB-DP JDS OWNER LLC for property associated with the rezoning request RZ-23-01, located at 1950 Friendship Chapel Road being Wake County PIN 1850-06-6925 being approximately 3.008 acres.

Mayor Jones asked if anyone else would like to speak. No one came forward to speak.

Mayor Jones declared the public hearing closed.

4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

The following citizens provided comment:

- Karla Pace, 834 Mill St., Wake Forest, NC 27587 expressed concern regarding a noise disturbance being emitted by Glen Royal Baptist Church
- Gerritt Raterink, 835 Mill St., Wake Forest, NC 27587 would like to seek relief from the persistent amplified noise coming from Glen Royal Baptist Church
- Janice Davis, 1009 Lightfoot Ct., Wake Forest, NC 27587 said she was dismayed by the lack of concern regarding the protection of water resources by the Town Planning Staff and the previous Board of Commissioners as witnessed in the past
- Margaret Watkins, 407 Belmellen Ct., Wake Forest, NC 27587 spoke about the need to reevaluate compensation for the Town's mayor

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

5.A. Approval of Budget Ordinance Amendment # 2 - FY 2023 – 2024

[Filed in the Clerk's Office as Ordinance 2024-05.]

5.B. Approval of a Resolution to surplus the badge and service weapon carried by Lieutenant Cindy Johnson-Perry

[Filed in the Clerk's Office as Resolution 2024-12.]

5.C. Approval of Appointment to Citizen Advisory Board

[Filed in the Clerk's Office as Resolution 2024-13.]

5.D. Approval of a Resolution to Support Development of the S-Line Rail Corridor and to Provide Local Funding to Match a Federal Grant Opportunity for Mobility Hub Design and Project Development Activities

[Filed in the Clerk's Office as Resolution 2024-14.]

ACTION:

Mover: Commissioner Sliwinski moved to approve the consent agenda as presented.

Second: Commissioner Wright.

Vote: Motion carried 5-0.

6. Legislative Items

No Legislative Items presented.

7. Planning Items

7.A. Consideration of a petition requesting contiguous annexation submitted by WithersRavenel C/O the property owner AWB-DP JDS OWNER LLC for property associated with the rezoning request RZ-23-01, located at 1950 Friendship Chapel Road being Wake County PIN 1850-06-6925 being approximately 3.008 acres.

ACTION:

Mover: Commissioner Shackelford moved to approve contiguous annexation for property associated with the rezoning request RZ-23-01, located at 1950 Friendship Chapel Road.

Seconder: Commissioner Sliwinski.

Vote: Motion carried 5-0.

Commissioner Cross commented that she did not participate in the vote for the rezoning and master plan of the project. She explained that the Board who approved this was previous to her serving on the Board. She clarified that the current vote is just to bring the town within corporate limits and should not be seen as an affirmation by her as to the merits of the projects that were decided last year. She added at the time the Town's Planning Department recommended denial and believes there was a missed opportunity to include greenway connections.

Commissioner Clapsaddle shared the same views as Ms. Cross and said he would support the Board's decision.

8. Administration and Financial Items

8.A. Consideration of approval of 2024-2029 Capital Improvements Plan (CIP) Update

ACTION:

Mover: Commissioner Wright moved to approve the 2024-2029 Capital Improvements Plan (CIP) Update.

Seconder: Commissioner Sliwinski.

Vote: Motion carried 5-0.

Mayor Jones asked if there were any comments or questions.

Commissioner Cross would like to see the Forest Field surface repair done sooner rather than later. She also suggested conducting a thorough data evaluation on the cost maintenance, battery life replacement, and battery disposal of electric vehicles before committing any taxpayer funds. She preferred gathering information before the Town purchases an electric vehicle.

9. Public Services Items

No Public Service Items presented.

10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. Wake County Tax Release

Received.

12.C. Commissioner Reports

Commissioner Wright attended the State of the Town Address & Dinner and shared that Mayor Jones delivered a wonderful speech.

Commissioner Shackelford attended the State of the Town Address & Dinner and shared that Mayor Jones did a fantastic job in her speech. He asked Town Manager Padgett for more information about the issue with the church and the noise ordinance. He also inquired about the Board's compensation process.

Commissioner Cross attended the Economic Development Forum, Youth Leadership Program, Austin T. Smith Core Values Program, and the State of the Town Address & Dinner, which she enjoyed.

Commissioner Clapsaddle attended the State of the Town Address & Dinner and praised Mayor Jones for doing a great job. He also attended the Youth Leadership Program, the Black History Expo, and went on a walking tour of the northeast community where he thanked Michelle Michael for her work.

Commissioner Sliwinski attended the State of the Town Address & Dinner and shared that Mayor Jones did a great job. He also informed everyone that the Wake Forest Film Festival would be held on March 1-2.

Mayor Jones attended several events, including the Economic Development Forum, Youth Leadership Program, Austin T. Smith Core Values Program, State of the Town

Address & Dinner, Black History Expo, Mental Wellness Program in conjunction with the county, and the premiere of a new movie produced by Living Word Church.

Town Manager Padgett had no report.

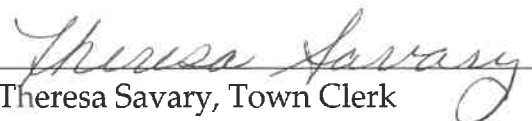
Mayor Jones asked Town Manager Padgett if he'd bring back a report of the issue with the church and the noise ordinance. Mr. Padgett confirmed that they would let the Board know the status of the issue.

13. Adjournment

With no further business to discuss, the meeting was adjourned at 6:31 p.m.

Duly approved in open session this 19th day of March 2024.

(ATTEST)


Theresa Savary, Town Clerk


Willie A. Jones, Mayor

