



Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, July 16, 2024**, at 6:00 p.m. in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones stated that Commissioner Shackelford would not be in attendance for tonight's meeting.

Mayor Jones led everyone in the Pledge of Allegiance.

Council Members Present: Mayor Vivian A. Jones, Commissioner Ben Clapsaddle, Commissioner Faith Cross, Commissioner Keith Shackelford, Commissioner Nick Sliwinski, and Commissioner Adam Wright.

Commissioner Members Absent: None.

Staff Members Present

Town Manager Kip Padgett
Assistant Town Manager Candace Davis
Assistant Town Manager Allison Snyder
Assistant Town Manager/CFO Aileen Staples
Town Attorney Hassan Kingsberry
Town Clerk Theresa Savary
Assistant Planning Director Jennifer Currin
Director of Organizational Performance Lisa Hayes

Renaissance Centre Director Debbie Dunn
Renaissance Centre Specialist Debra Horton
Public Facilities Specialist Steven Carpenter
Fire Chief Ron Early
Police Chief Jeff Leonard
Police Captain Julius Jefferson
Police Captain Brandon High
Police Lieutenant Patrick Misko

1. Approval of Agenda

ACTION:

Mover: Commissioner Wright moved to approve the agenda as presented.

Second: Commissioner Sliwinski.

Vote: Motion carried 5-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- June 4, 2024 Work Session
- June 18, 2024 Regular Meeting

ACTION:

Mover: Commissioner Wright moved to approve the minutes as presented.

Second: Commissioner Sliwinski.

Vote: Motion carried 5-0.

3. Presentations

3.A. AARP Presentation on the Town of Wake Forest's acceptance in the AARP Network of Age-Friendly States and Communities.

Strategic Performance Director Lisa Hayes introduced Communications Director Steve Hahn with AARP North Carolina.

Mr. Hahn then introduced AARP Volunteer James Bradford and congratulated the Town of Wake Forest for joining the Network of Age-Friendly States and Communities. Following this, Mr. Hahn and Mr. Bradford presented a certificate to the Town of Wake Forest. Mayor Jones accepted the certificate on behalf of the Town of Wake Forest.

4. Public hearings / Public Comment

4.A. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

The following citizens provided comments:

- Paul Carrington, 825 Averette Rd., Wake Forest, NC 27587
- Will Arterburn, 4901 Granite Lake Dr., Wake Forest, NC 27587
- Janice Davis, 1009 Lightfoot Ct., Wake Forest, NC 27587
- Sona Noah, 5612 Pine Rock Ct., Wake Forest, NC 27587

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

5.A. Approval of the US 1 Council of Planning Bylaws and Memorandum of Understanding Updates

[Filed in the Clerk's Office as Resolution 2024-47.]

5.B. Kroger Opioid Settlement

[Filed in the Clerk's Office as Resolution 2024-48.]

5.C. Approval of a Resolution to Endorse Concept B in the South Main Street Corridor Study

[Filed in the Clerk's Office as Resolution 2024-44.]

5.D. Approval of the feasibility study proposal for a performing arts center from Johnson Consulting.

[Filed in the Clerk's Office as Resolution 2024-46.]

5.E. Approval of a Resolution Authorizing an Interlocal Agreement Between the Town of Wake Forest and Wake County

[Filed in the Clerk's Office as Resolution 2024-45.]

Commissioner Sliwinski sought clarification on Item 5.E. (Approval of a Resolution Authorizing an Interlocal Agreement Between the Town of Wake Forest and Wake County). He acknowledged that the Interlocal Agreement had been placed back on the agenda due to an incorrect expiration date located in Section 4.02, page 5 of 10. He asked if it was only to correct the date within the local agreement that was already approved, or if it required a separate vote to approve the agreement in its entirety. Mayor Jones clarified that it was the same agreement, and the only change was the correction of the expiration date.

ACTION:

Mover: Commissioner Wright moved to approve the consent agenda as presented.

Secunder: Commissioner Shackelford.

Vote: Motion carried 5-0.

6. Legislative Items

No Legislative Items presented.

7. Planning Items

No Planning Items presented.

8. Administration and Financial Items

No Administration and Financial Items presented.

9. Public Services Items

No Public Service Items presented.

10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Wake County Tax Release

Received.

12.B. Department Monthly Report

Received.

12.C. Commissioner Reports

Commissioner Sliwinski said while driving he noticed a vehicle broken down on the road. Fire Engine #4 pulled over and helped push the person's car to safety. He said it was great to see the attributes that make Wake Forest wonderful. He thanked the firefighters and Chief Early for creating that culture of service in the Town's Fire Department.

Commissioner Clapsaddle congratulated staff who completed the 2024 Effective Supervisory Practices course. He shared that the Wake Forest Purple Heart Foundation Dinner will be held on August 3rd and the Flag Raising Ceremony will be held on August 5th. He also mentioned if you haven't seen Questions with Kiel Ortiz you need to watch it on the Town's Facebook page. He said it's informative and enjoyable to watch.

Commissioner Cross attended the July 4th Events. She and Mayor Jones met with Wake County Public Schools representatives to talk about future information sharing and collaboration. Commissioner Cross thanked those who are choosing to come and speak during public comment. She thinks it shows commitment and concern by residents and stakeholders when they choose to show up and speak time and again.

Commissioner Shackelford explained that a permit for the PRIDE Festival was properly issued and met the requirements and would not make a motion nor second a motion and would not vote for a motion to remove a permit that's been properly approved.

Commissioner Wright agreed with Commissioner Shackelford's comment regarding the approval of a permit for the PRIDE Festival. Furthermore, he said he does appreciate all the people for coming to speak whether they agree or not. He said if everyone is being respectful that's what matters the most. He said they can all have their beliefs but don't make it personal. He asks when you come up to speak just be respectful and understand both sides of the issue. On another note, Commissioner Wright said that the July 4th Events were wonderful.

Mayor Jones attended Ms. Joyce Davis' 107th birthday celebration and the Memorial Flag Raising Ceremony. She mentioned that FUNGO has about five or six more ballgames left for the season. She also noted that Flaherty Parks' ballfield is beautiful. Additionally, she mentioned that there will be a forthcoming assessment of the community to develop an action plan for an Age-Friendly Community. She shared that Ann Welton will help work on an Assessment Program.


Town Manager Padgett had no report.

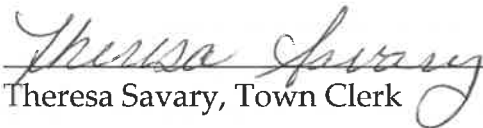
13. Adjournment

With no further business to discuss, the meeting was adjourned at 6:51 p.m.

Duly approved in open session this 20th day of August 2024.

(ATTEST)


Vivian A. Jones, Mayor


Theresa Savary, Town Clerk

