



## Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, May 21, 2024**, at **6:00 p.m.** in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones stated that Commissioner Shackelford would not be in attendance for tonight's meeting.

Mayor Jones led everyone in the Pledge of Allegiance.

**Council Members Present:** Mayor Vivian A. Jones, Commissioner Ben Clapsaddle, Commissioner Faith Cross, Commissioner Nick Sliwinski, and Commissioner Adam Wright.

**Commissioner Members Absent:** Commissioner Keith Shackelford.

### **Staff Members Present:**

Town Manager Kip Padgett  
Assistant Town Manager Candace Davis  
Assistant Town Manager Allison Snyder  
Assistant Town Manager/CFO Aileen Staples  
Town Attorney Hassan Kingsberry  
Town Clerk Theresa Savary  
Assistant Planning Director Jennifer Currin  
Senior Planner Patrick Reidy  
Senior Planner Tim Richards  
Planner II Emma Linn  
Finance Director Samantha Sanchez  
Budget & Performance Analyst Ben Blevins  
Budget & Performance Manager Michelle Daniels

Director of Organizational Performance  
Lisa Hayes  
Long Range Planning Manager Brad West  
Assistant Stormwater Engineer Nick Nolte  
Sustainability Coordinator Jeanette Johnson  
Fire Chief Ron Early  
Police Chief Jeff Leonard  
Police Captain Julius Jefferson  
Police Captain Brandon High  
Police Lieutenant Patrick Misko  
Downtown Development Director Jennifer Herbert  
Jason Cannon President WFBIP  
PRCR Director Ruben Wall  
Purchasing Manager Randy Driver

1. Approval of Agenda

**ACTION:**

Mover: Commissioner Sliwinski moved to approve the agenda as presented.

Secunder: Commissioner Wright.

Vote: Motion carried 4-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- April 2, 2024 Work Session
- April 16, 2024 Regular Meeting

**ACTION:**

Mover: Commissioner Wright moved to approve the minutes as presented.

Secunder: Commissioner Sliwinski.

Vote: Motion carried 4-0.

3. Presentations

3.A. Recognizing Rachel Gadd for earning an Honorable Mention citation in the annual C-SPAN StudentCam competition

Mayor Jones introduced Rachel Gadd, who was recognized for earning an Honorable Mention citation in the annual C-SPAN StudentCam competition.

3.B. Proclamation Recognizing June 2, 2024, as National Cancer Survivors Day in the Town of Wake Forest, North Carolina

Mayor Jones read the proclamation into the record:

**PROCLAMATION  
RECOGNIZING JUNE 2, 2024 AS  
"NATIONAL CANCER SURVIVORS DAY"**

*WHEREAS, a “cancer survivor” is defined as anyone living with a history of cancer – from the moment of diagnosis through the remainder of life, and there are more than 18 million cancer survivors in America; and*

*WHEREAS, since the number of cancer survivors is projected to increase to 22.2 million by 2030, increased access to effective cancer treatments, quality survivorship care, and necessary psychosocial resources – especially among minorities and the medically underserved – must be a top priority in our community; and*

*WHEREAS, the great Wake Forest, North Carolina, has a valuable, dynamic cancer survivor population; and*

*WHEREAS, hundreds of communities worldwide will be celebrating life on Sunday, June 2; and*

*WHEREAS, on behalf of the people of Wake Forest, North Carolina, I salute all cancer survivors and those who support them;*

*NOW, THEREFORE, I, Vivian A. Jones, Mayor of Wake Forest, and the Board of Commissioners do hereby proclaim Sunday, June 2, 2024, as “NATIONAL CANCER SURVIVORS DAY” in Wake Forest, North Carolina, and urge all citizens to join in this exuberant Celebration of Life.*

Mayor Jones presented the proclamation to Rhonda Hicks.

3.C. Proclamation Recognizing National Skilled Nursing Care Week from May 12 - 18, 2024

Mayor Jones read the proclamation during her recent visit to Hillside Nursing Home.

**PROCLAMATION**  
**NATIONAL SKILLED NURSING CARE WEEK**  
**MAY 12 – 18, 2024**

*WHEREAS, the week of May 12 to May 18, 2024, has been designated as National Skilled Nursing Care Week (NSNCW), an observance that honors the dedicated care provided in skilled nursing centers across the nation; and*

*WHEREAS, this year’s theme, “Radiant Memories: A Tribute to the Golden Age of Radio,” celebrates the rich tapestry of stories and experiences of those who reside and work within skilled nursing care centers, recalling an era cherished by many of our community’s elder’s; and*

*WHEREAS, skilled nursing care providers play a pivotal role in delivering compassionate care to America’s elderly and individuals with disabilities; and*

*WHEREAS, NSNCW acknowledges and celebrates the invaluable contributions of skilled nursing care centers and their staff to the lives of residents and their families.*

*NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest, North Carolina, and the Board of Commissioners, do hereby proclaim May 12 – 18, 2024, as National Skilled Nursing Care Week in Wake Forst and encourage all community members to recognize and*

*participate in National Skilled Nursing Care Week activities and events. This week serves as a testament to the essential role that skilled nursing care plays in our communities and in the lives of many individuals and their families.*

3.D. Proclamation Recognizing June 12, 2024 as "Women's Veterans Day"

**PROCLAMATION FOR WOMEN'S VETERANS DAY**

*WHEREAS, on June 12, 1948, President Harry S. Truman signed the Women's Armed Services Integration Act enabling women to serve as permanent, regular members of the United States military services; and,*

*WHEREAS, North Carolina women have served in the American military since before we became a nation, yet they were not officially recognized as military members until 1948; and,*

*WHEREAS, women were not considered veterans and had no eligibility for benefits until women who served in World War II were given veteran status; and,*

*WHEREAS, over 25,000 women served overseas during World War I; over 7,000 North Carolina women served during World War II; and over 265,000 American women served during the Vietnam War including eight who are listed on the Vietnam War Memorial Wall; and*

*NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest, North Carolina, and the Board of Commissioners, do hereby proclaim June 12 as Women's Veterans Day in Wake Forest, North Carolina, and encourage all residents to remember this day as a salute to all women who have served or are serving in the United States military and thank them for their service.*

3.E. Presentation on the 2035 Wake Transit Plan Update and Engagement.

Planner II Emma Linn presented the Wake Transit Plan Update and Engagement and shared the current status of the Wake Transit Plan Update.

Mayor Jones asked the board if they had any questions. No questions were heard.

**4. Public hearings / Public Comment**

4.A. Public Hearing to receive public comment on the proposed FY 2024-2025 Budget

The following citizens provided comments:

- Gregory Doyle, 1200 Colonial Club Rd., Wake Forest, NC 27587
- Mary Doyle, 313 Yellow Poplar Ave., Wake Forest, NC 27587
- Grif Bond, 1012 Coram Fields Rd., Wake Forest, NC 27587

- Dorothy Pearce, 309 Berwick Ct., Wake Forest, NC 27587

4.B. Continuation of Public Hearing of LEGISLATIVE CASE RZ-23-06, Star Road Tech Center, a rezoning filed by St. John Properties to rezone 30.35 acres located at 0 Star Road, being Wake County Tax PINs 1739-65-3709, 1739-55-8441, and 1739-65-4232 from Highway Business (HB) and Special Highway Overlay (SH1-O) to Highway Business Conditional District (HB-CD) and Special Highway Overlay (SH1-O).

Senior Planner Patrick Reidy stated since the continuation of the public hearing request, the applicant has provided the following changes:

- Revised Condition #3 to state that the office building shall not be served by roll-up or overhead doors and that light industry uses shall be permitted in the Commercial buildings.
- Revised Condition #8 to state that outdoor space for daycares in truck courts for the light industrial buildings shall be fenced and protected to prevent vehicular intrusion. It also adds that full-height sound walls be placed between day care and adjacent tenants. It further restricts a day care from being permitted in commercial buildings or adjacent to an indoor shooting range.
- Revised Condition #11 to add a commitment of \$10,000 toward public art.
- Revised Condition #12 to provide a minimum of 10,000 square feet of space for outdoor seating/gathering space.
- Revised Condition #13 to build the CTP's backage road.
- Added Condition #14 to restrict small equipment repair/rental from having outdoor storage yards.
- Added Condition #15 to limit night club uses from 7am to 12am.
- Added Conditions #16 and 17 to restrict vehicular service uses from having storage yards and towing operations.
- Added Condition #18 to commit to providing a payment-in-lieu for the stream crossing at the end of Road 2.

Mr. Reidy stated after the public hearing was continued, a meeting between the applicant, Town Staff, and NCDOT was held on April 1st.

- Additional exhibits were provided to NCDOT at meeting
- Based on those additional exhibits, NCDOT has determined that while inconsistent with the U-5307 public hearing maps, development has minimized the impacts to the U-5307 project and feels it is a viable design.

- A note was added to the Master Plan that while impacts have been minimized to the extent practical, the development could still potentially be impacted by U-5307 project.
- A note will be added to the plat acknowledging this statement.

Mr. Reidy stated that most of the issues were resolved by staff. However, the staff still felt that the Child/Adult Day Care Center was not appropriate for this development and they don't support the access off Star Rd. and the condition of the daycare center.

Mr. Reidy stated staff recommends disapproval of the proposed conditional rezoning and finds it to be inconsistent with the Comprehensive Plan and in the public interest for the following reasons:

1. The proposed rezoning is inconsistent with the Future Land Use Plan in the Community Plan.
2. The proposed rezoning is inconsistent with the Commercial Development section in the Community Plan.
3. The proposed rezoning is inconsistent with the Commercial and Industrial Areas Plan for Capital Boulevard section in the Community Plan.

Jon Frazier with FLM Engineering, 8951 Harvest Oaks Dr., Suite 205, Raleigh, NC 27615 is the Project Civil Engineer, and was available for questions.

Dustin Atkielski, 9252 Linslade Way, Wake Forest, NC 27587, is the applicant and also represents the developer and owner of the project, and was available for questions.

Mayor Jones asked if anyone else would like to speak. No one came forward to speak.

Mayor Jones declared the public hearing closed.

- 4.C. Public Hearing on a contiguous annexation submitted by property owners Eunice M Rogers Heirs for property associated with the rezoning request RZ-22-09, located at 3133 Burlington Mills Road and 8993 Ligon Mill Road being Wake County PINs 1749-00-7207 and 1749-00-6732 being approximately 9.55 acres.

Mayor Jones asked if anyone would like to speak. No one came forward to speak.

Mayor Jones declared the public hearing closed.

- 4.D. Public Hearing on LEGISLATIVE CASE RZ-23-03, White Street Mixed Use, a conditional district rezoning filed by Chase Massey on behalf of Thales Academy, Inc., to rezone 3.93 acres located at 0 North White Street, being Wake County Tax PIN 1841966020, from Neighborhood Business (NB) to Neighborhood Mixed-Use Conditional District (NMX-CD).

Chase Massey with FLM Engineering, 8951 Harvest Oaks Dr., Suite 205, Raleigh, NC 27615 was in attendance on behalf of the applicant and was available for questions. He noted the following items that came up during the work session regarding the Traffic Impact Analysis (TIA) that was performed.

- The TIA was performed in conjunction with NCDOT and the Town and approved by NCDOT and the Town.
- Royal Mill Ave. and N. White St. intersection adjacent to the site were analyzed as part of the TIA and did not meet the warrant or threshold for a stop light.
- The TIA also noted at that particular intersection the proposed traffic from the development contributed less than 6 percent of the total traffic.

Tamara Weightman, 5000 Centregreen Way, Suite 500. Cary, NC 27513 introduced herself and was available for questions.

Developer David Phillips, 5408 Phillipsburg Dr., Raleigh, NC 27613 introduced himself and was available for questions.

Commissioner Sliwinski asked if the commercial is speculative or if there are interested tenants. Mr. Phillips mentioned that while there are interested tenants, none of them have submitted a formal request or Letter of Intent, so the situation remains speculative.

Commissioner Wright inquired whether the TIA considered the future connection of Harris Rd. Mr. Phillips responded that they did not incorporate the potential future Harris Rd. connection into their study due to a lack of guidance from the state regarding the size of that road. Commissioner Wright expressed concern about the intersection, citing a previous accident, and worried that without a traffic light, future issues may arise when Harris Rd. is connected. Mr. Phillips mentioned that the AM and PM peak hours did not warrant a traffic light recommendation, but the design studies for Harris Rd. from NCDOT and the Town might prompt the need for one.

Commissioner Cross asked if the TIA study factored in FUNGO's traffic. Mr. Phillips didn't know if they had any insight into the businesses or leases in that area.

Commissioner Cross voiced her concern that the study did not accurately capture the park's traffic during peak hours, particularly in the evenings.

Commissioner Clapsaddle inquired about the number of proposed units. Mr. Phillips confirmed that the proposal included sixty-five apartment units, with 5 or 6 of those designated as affordable housing.

4.E. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

The following citizens provided comments:

- Maysa Saoutari, 410 Barnard Castle Ct. Rolesville, NC 27571
- Mark Elbourn, 410 Barnard Castle Ct. Rolesville, NC 27571
- Djaouida Siaci, 301 Capellan St., Wake Forest, NC 27587
- Hala Asfari, 1313 Cathedral Rock Ct., Raleigh, NC 27610
- Jonathan Clayton, 120 West Holding Ave., Wake Forest, NC 27587
- Josh Keith, 90 Leaf Spring Way, Youngsville, NC 27596
- Weston Keith, 90 Leaf Spring Way, Youngsville, NC 27596
- Will Arterburn, 4901 Granite Lake Dr., Wake Forest, NC 27587
- Christopher Rogers, 15 Widegon Ct., Youngsville, NC 27596
- Adam Short, 140 Sunset Dr., Youngsville, NC 27596

5. Consent Agenda
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*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

5.A. Approval of Budget Ordinance Amendment # 4 for FY 2023-2024



[Filed in the Clerk's Office as Ordinance 2024-12.]

5.B. Approval of updated Purchasing Policy

[Filed in the Clerk's Office as Resolution 2024-30.]

5.C. Approval of Developer Agreement for an upgrade to a greenway bridge in Rosedale Phase 4/5

5.D. Approval of TOWF & CAH Holdings, LLC Encroachment Agreement

5.E. Approval of the Contract for the Wake Forest Pavement Evaluation and Technical Support 2025 Street Resurfacing Project

[Filed in the Clerk's Office as Resolution 2024-40.]

5.F. Approval of Resolution authorizing the Town Manager to execute, on behalf of the Town of Wake Forest, the service contract for on-demand transit services provided by River North LLC (Via Transportation, Inc)

[Filed in the Clerk's Office as Resolution 2024-31.]

5.G. Approval of the updated Capital Area Metropolitan Planning Organization (CAMPO) Memorandum of Understanding.

[Filed in the Clerk's Office as Resolution 2024-32.]

5.H. Approval of a Resolution authorizing the Town Manager to execute, on behalf of the Town of Wake Forest, a Membership Application to join the AARP Network of Age-Friendly States and Communities

[Filed in the Clerk's Office as Resolution 2024-33.]

5.I. Resolution Supporting NCDOT's Acceptance of Rogers Branch Road

[Filed in the Clerk's Office as Resolution 2024-34.]

- 5.J. Resolution authorizing the Town of Wake Forest to concur with NCDOT Municipal Concurrence Package for Ligon Mill Speed Limits

[Filed in the Clerk's Office as Resolution 2024-35.]

- 5.K. Approval of a Resolution to Authorize the Town Manager to Enter into a Professional Design and Engineering Services Contract for Smith Creek Greenway Phases 2 and 3

[Filed in the Clerk's Office as Resolution 2024-36.]

- 5.L. Approval of Acceptance of Grant - North Carolina Department of Environmental Quality 2024 Community Waste Reduction and Recycling Grant

[Filed in the Clerk's Office as Resolution 2024-37.]

**ACTION:**

Mover: Commissioner Wright moved to approve the consent agenda as presented.

Seconder: Commissioner Sliwinski.

Vote: Motion carried 4-0.

The Board recessed at 7:26 p.m.

The Board reconvened at 7:30 p.m.

6. Legislative Items
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- 6.A. Ordinance Amending Chapter 10, Article V, Section 20-131 - Curfew, of the Code of Ordinances for the Town of Wake Forest, NC

Downtown Development Director Jennifer Herbert stated there were no reported incidents involving teenagers at the FNOW Event on May 10th. She mentioned that while teenagers were present at the event, it was uncertain whether they were supervised or unsupervised. Ms. Herbert expressed concern about the potential impact of unsupervised teenagers on future events and proposed an amended curfew for consideration.

Commissioner Wright expressed appreciation for the event bringing people downtown but raised concerns about businesses closing early due to the event and the behavior of teenagers. He voiced support for amending the curfew, suggesting a starting time of 7:00 p.m.

**ACTION:**

Commissioner Wright moved to approve the ordinance and enact it at 7:00 p.m.

There was no second motion.

DISCUSSION

- Commissioner Clapsaddle expressed that the presence of law enforcement was beneficial in patrolling the extended area and sought clarification on enforcing curfew with teenagers.
- Commissioner Sliwinski expressed support for the proposed 8:00 p.m. curfew over the 7:00 p.m. curfew.
- Mayor Jones suggested setting the curfew age at 16 instead of 18 years of age.
- Commissioner Cross sought clarification on the definition of unsupervised teenagers, and Ms. Herbert explained that under the current ordinance, teenagers would be expected to reunite with their parents at 8:00 p.m. Commissioner Cross also expressed support for the 8:00 p.m. curfew and suggested setting the age limit at under 16 years of age instead of under 18. Mr. Kingsberry noted that the current ordinance sets the age at under 18 and is aligned with the state's definition of a minor. Commissioner Cross asked if it could be changed specifically for the FNOW Event, and Mr. Kingsberry said he would need to research it.
- Commissioner Clapsaddle expressed his desire to revise the wording of the ordinance and called for public input from parents and other concerned individuals before its enactment.
- Town Manager Padgett mentioned that the police do not have the resources to search for every child after 8:00 p.m. He emphasized that the ordinance would empower the police to take action against misbehaving individuals.

**ACTION:**

Mover: Commissioner Wright made a motion to approve as recommended.

Seconder: Commissioner Sliwinski.

Vote: 2-2 (Tie)

**Yay**

Commissioner Wright  
Commissioner Sliwinski

**Nay**

Commissioner Clapsaddle  
Commissioner Cross

*Mayor Jones voted due to a tie vote.*

**ACTION:**

Mover: Commissioner Wright moved to approve as recommended.

Seconder: Commissioner Sliwinski.

Vote: Motion carried 3-2

**Yay**

Commissioner Wright  
Commissioner Sliwinski  
Mayor Jones

**Nay**

Commissioner Clapsaddle  
Commissioner Cross

Ms. Herbert informed the Board that the item would be revisited for a second reading at the June 4, 2024, Board of Commissioners Work Session.

**7. Planning Items**

7.A. Consideration of LEGISLATIVE CASE RZ-23-06, Star Road Tech Center, a rezoning filed by St. John Properties to rezone 30.35 acres located at 0 Star Road, being Wake County Tax PINs 1739-65-3709, 1739-55-8441, and 1739-65-4232 from Highway Business (HB) and Special Highway Overlay (SH1-O) to Highway Business Conditional District (HB-CD) and Special Highway Overlay (SH1-O).

**ACTION:**

Mover: Commissioner Wright moved to approve Legislative Case RZ-23-06. Star Road Tech Center with the consistency statement. He thinks the changes made bring it a lot more in line with what they want to see there and is best within the public interest.

Seconder: Commissioner Sliwinski.

**DISCUSSION**

Commissioner Cross mentioned that while she initially had concerns about the project, she was pleased to see that the following issues had been resolved.

- The commitment of the Fees-in-Lieu,
- The commitment of public art; and
- The NCDOT documentation.

Commissioner Cross was also pleased about the following:

- Photos of what various developments look like,
- The development creating possibly more than 500 jobs; and
- The development of that land being as challenging as it is from a topography standpoint is a good choice for the land.

Vote: Motion carried 3-1.

**Yay**

Commissioner Wright  
Commissioner Sliwinski  
Commissioner Cross

**Nay**

Commissioner Clapsaddle

7.B. Consideration of a contiguous annexation submitted by property owners Eunice M Rogers Heirs for property associated with the rezoning request RZ-22-09, located at 3133 Burlington Mills Road and 8993 Ligon Mill Road being Wake County PINs 1749-00-7207 and 1749-00-6732 being approximately 9.55 acres.

**ACTION:**

Mover: Commissioner Sliwinski moved to approve the contiguous annexation submitted by property owners Eunice M Rogers Heirs for property associated with the rezoning request RZ-22-09, located at 3133 Burlington Mills Road and 8993 Ligon Mill Road.

Secunder: Commissioner Wright.

**DISCUSSION**

- Commissioner Cross commented that the approval of this annexation is not a vote for approval as this development was previously approved by a preceding Board.

Vote: Motion carried 4-0.

7.C. Consideration of a request from WK Dickson to waive the application review fees for the Raleigh and Wake Forest water line and stormwater repair project associated with ARPA.

**ACTION:**

Mover: Commissioner Wright moved to approve the request from WK Dickson to waive the application review fees for the Raleigh and Wake Forest water line and stormwater repair project associated with ARPA.

Secunder: Commissioner Sliwinski.

Vote: Motion carried 4-0.

7.D. Consideration of LEGISLATIVE CASE RZ-23-03, White Street Mixed Use, a conditional district rezoning filed by Chase Massey on behalf of Thales Academy, Inc., to rezone 3.93 acres located at 0 North White Street, being Wake County Tax PIN 1841966020, from Neighborhood Business (NB) to Neighborhood Mixed-Use Conditional District (NMX-CD).

**ACTION:**

Mover: Commissioner Clapsaddle moved to approve Legislative Case RZ-23-03, White Street Mixed Use, a conditional district rezoning filed by Chase Massey on behalf of Thales Academy, Inc., to rezone 3.93 acres located at 0 North White Street.

There was no second vote.

**ACTION:**

Mover: Commissioner Cross moved to deny Legislative Case RZ-23-03, White Street Mixed Use, a conditional district rezoning filed by Chase Massey on behalf of Thales Academy, Inc., to rezone 3.93 acres located at 0 North White Street. Commissioner Cross stated it is not in line with the original plan for neighborhood business.

Secunder: Commissioner Wright.

DISCUSSION

- Commissioner Clapsaddle mentioned that the plan includes bringing in new businesses, incorporating over 60 apartments, and ensuring that at least 10 percent of the housing is affordable. It's currently uncertain how future traffic from the Harris Road connection will be managed, and the Traffic Impact Analysis (TIA) indicates that there won't be a significant impact on the entrances of Flaherty Park.
- Commissioner Wright expressed skepticism about the accuracy of TIAs, based on feedback from civil engineers and personal observations of traffic patterns. He emphasized that while he understands the importance of TIAs, he believes they can be unreliable. He clarified that his personal opinion does not represent the opinion of the Town. He said he's not against this particular project but what he asked for from the attorney is that he'd like to see something done to make that intersection safer, and nothing was offered.

- Commissioner Cross expressed support for the business aspect of the plan and highlighted the potential for walkable business opportunities. However, she raised concerns about the intersection, stating that the TIA did not adequately account for factors such as baseball traffic and FUNGO. She also advocated for a building height limit of no more than 3 stories.
- Commissioner Clapsaddle asked if the same conditions were imposed on the organization building across the street. Commissioner Cross replied that it was approved by the Town and did not come before them. She mentioned that the building was repositioned to allow for a potential change in the intersection in the future.
- Commissioner Sliwinski inquired about the definition of affordable housing for those units. Commissioner Wright believed it was 70 percent.
- Commissioner Sliwinski expressed a preference for 3 stories but ultimately felt that a neighborhood business would be more appropriate for the area. He emphasized the need for more commercial space, rather than less.

Vote: Motion to deny carried 3-1.

Yay

Commissioner Wright  
Commissioner Sliwinski  
Commissioner Cross

Nay

Commissioner Clapsaddle

8. Administration and Financial Items

8.A. Town of Wake Forest's Title VI Program Plan Update

**ACTION:**

Mover: Commissioner Wright moved to approve the Town of Wake Forest's Title VI Program Plan Update.

Seconder: Commissioner Sliwinski.

Vote: Motion carried 4-0.

9. Public Services Items

No Public Service Items presented.

10. Parks and Recreation Items

10.A. Consideration to Authorize Ten-Year Lease Agreement with NCABC, Inc (DBA FUNGO) Baseball for the use of Flaherty Park Field #2

**ACTION:**

Mover: Commissioner Wright moved to approve the Ten-Year Lease Agreement with NCABC, Inc (DBA FUNGO) Baseball for the use of Flaherty Park Field #2.

Second: Commissioner Sliwinski.

DISCUSSION

- Commissioner Cross commented on the great opportunity this presented for the community.

Vote: Motion carried 4-0.

11. Public Safety Items

11.A. Consideration of a Resolution to Enter into a Contract with Fire Connections (E-One) for the Purchase of Three (3) Firetrucks.

Fire Chief Ron Early provided a presentation and introduced Captain Davis Sandling and Lieutenant Brandon Brown.

Commissioner Wright inquired about buying more affordable trucks. Chief Early acknowledged cheaper options were available but cautioned that they carried higher liability.

Captain Sandling mentioned that they purchased a cheaper truck several years ago. However, it ended up costing them a lot of money and was out of service about 60 percent of its time in Wake Forest.

Commissioner Wright asked if there was a way to reduce the financial burden. Assistant Town Manager/CFO Aileen Staples explained that they preferred not to include it in the budget to avoid inflating it. The plan is to borrow the money and spread the cost over 3 to 5 years.



Commissioner Wright then inquired about the coverage of the Fire Impact Fee. Ms. Staples clarified that the Town collects Fire Impact Fees, which are reserved for capital growth expenses.

**ACTION:**

Mover: Commissioner Sliwinski moved to approve entering into a contract with Fire Connections (E-One) for the Purchase of Three (3) fire trucks.

Seconder: Commissioner Cross

Vote: Motion carried 4-0.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. Wake County Tax Release

Received.

12.C. Commissioner Reports

Commissioner Sliwinski mentioned that National Trails Day 5K/3K is on Saturday, June 1, 2024, at Joyner Park.

Commissioner Clapsaddle thanked several staff members and departments for the great job they do. A Memorial Day Ceremony is scheduled for May 27, 2024, at the Heritage Golf Course at 11:00 a.m. The Memorial Flag Raising Ceremony will be held on Monday, June 3, 2024, at 11:00 a.m.

Commissioner Cross asked folks to be aware of speed limit adjustments on Ligon Mill Rd. She congratulated Electric Powerline Crew Supervisors Hugo Mier and Joe Shearin who finished 1<sup>st</sup> and 3<sup>rd</sup> overall in the NCAMES Lineman's Rodeo. She attended the Austin T. Smith Cores Value Program for Town employees. She thanked the team who worked hard on the update of the Purchasing Policy. She mentioned the Northern Community Food Security Team (NCFST) Mobile Market will be at East Holding Avenue on Thursday, May 23<sup>rd</sup>.

Commissioner Wright attended the Technology Advisory Board Meeting. He provided clarification on an email he received, and comments made this evening regarding the Pride Festival.

Town Manager Padgett had no report.

Mayor Jones had no report.

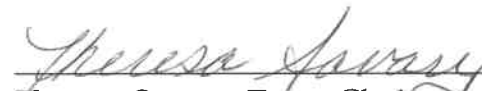
13. Adjournment

With no further business to discuss, the meeting was adjourned at 8:32 p.m.

Duly approved in open session this 18<sup>th</sup> day of June 2024.

(ATTEST)

  
Vivian A. Jones, Mayor

  
Theresa Savary, Town Clerk

